	A	B SOURCE	C Counting Rule
7		**SOURCE**	**Counting Rule**
8	**A. CUSTODY OPERATIONS**		
9	**Total Bed Capacity**		
10	Contract Beds	**DDPS**	This is the number of inmates assigned to Contract beds; such as Folsom Transitional Treatment Facility and does not reflect non-traditional housing beds. Currently, only FSP has this type of bed (this field will show '0' for other institution reports). A Contract bed is defined by the DDPS variable Bed Type = "C" . This count is received on the last calendar day of the reporting month, and is a "point in time" value representing that month.
11	Design Beds	**DDPS**	This is the number of inmates assigned to Design beds which is normally those inmates in lower beds excluding non-traditional housing. A Design bed is defined by the DDPS variable as occupied Bed Type = "D" This count is received on the last calendar day of the reporting month, and is a "point in time" value representing that month.
12	Non-Traditional Beds	**DDPS**	This is the number of inmates assigned to Non-Traditional beds and reflects inmates housed in areas not intended to house inmates (i.e., gymnasiums, dayrooms, triple bunk beds and dormitory overcrowding above 200% design capacity. A Non-Traditional bed is defined by the DDPS variable as occupied Bed Type = "N" This count is received on the last calendar day of the reporting month, and is a "point in time" value representing that month.
13	Overcrowding Beds	**DDPS**	This is the number of inmates occupying Overcrowding beds and normally reflects those housed in the upper beds excluding non-traditional housing. An Overcrowding bed is defined by the DDPS variable as occupied Bed Type = "O" This count is received on the last calendar day of the reporting month, and is a "point in time" value representing that month.
14	Temporary Beds (Family Visiting/Tank Beds)	**DDPS**	This is the number of inmates occupying Temporary beds and reflects those housed in areas that are not intended for permanent housing such as family visiting, temporary/tank beds in Receiving & Release. A Temporary bed is defined by the DDPS variable as occupied Bed Type = "T" This count is received on the last calendar day of the reporting month, and is a "point in time" value representing that month.
15	Medical Beds	**DDPS**	This is the number of inmates occupying Medical beds such as OHU, CTC and General Acute Care Hospital (GACH) beds. A Medical bed is defined by the DDPS variable as occupied Bed Type = "X" This count is received on the last calendar day of the reporting month, and is a "point in time" value representing that month.
16	Budgeted Capacity	**PSU**	[Source: PSU/IAS Monthly Budgeted Staff Capacity report.] This is the number of budgeted beds as reported on the IAS Staff Capacities report under the column heading "Total Budgeted Capacity."
17	Inmate Count	**DDPS**	This is the total number of inmates at this institution as counted at midnight on the last day of that monthly reporting period. [Budget Display Act requirement performance measure]
18	% Inst. Filled to Budgeted Capacity	**Formula Driven Line**	Formula: "Inmate Count" ÷ "Budgeted Capacity" = Percent Institution Filled

	A	B	C
7		**SOURCE**	**Counting Rule**
19	**Inmate Custody Level**		Bed Custody Levels are identified by the DDPS variable: Housing Custody Level (HCLV). There are no custody level designations in DDPS for Female Offender Institutions and will therefore result in a zero value for this section.
20	Level I	**DDPS**	Inmates in a bed designated as Level I (DOM 61010.11.7) (Title 15: 3375.1) (CDC Form 839, Form 840, & Form 841) This count is received from the last day of the calendar month.
21	Out of Level I Assignments	**ICSS / DDPS**	Out of Level data is generated by a comparison of an inmate's current classification level in the Inmate Classification Score System (ICSS) to his/her Housing Custody Level (HCLV is the code) identified in DDPS. If an inmate's classification level does not match the custody housing level for the bed that he/she is assigned, and there is not an appropriate override, the inmate will show as out of level. (DOM 61020.14) Note: There is up to a 90-day lag as the C&PR mails the classification forms to OISB to generate an inmate's classification level. During the 90 day lag, an inmate's status, including classification level could be changed for many reasons.
22	% of Out of Level Assignments	**Formula Driven Line**	Formula: "Out of Level I Assignments" ÷ "Level I Assignments" = Percent of Out of Level I Assignments
23	Level II	**DDPS**	Inmates in a bed designated as Level II (DOM 61010.11.7) (Title 15: 3375.1) (CDC Form 839, Form 840, & Form 841) This count is received from the last day of the calendar month.
24	Out of Level II Assignments	**ICSS / DDPS**	Out of Level data is generated by a comparison of an inmate's current classification score in the Inmate Classification Score System (ICSS) to their custody housing level identified in DDPS. If an inmate's classification score does not match the custody housing level for the bed that he/she is assigned, and there is not an appropriate override, the inmate will show as out of level. (DOM 61020.14)
25	% of Out of Level Assignments	**Formula Driven Line**	Formula: "Out of Level II Assignments" ÷ "Level II Assignments" = Percent of Out of Level II Assignments
26	Level III	**DDPS**	Inmates in a bed designated as Level III (DOM 61010.11.7) (Title 15: 3375.1) (CDC Form 839, Form 840, & Form 841) This count is received from the last day of the calendar month.
27	Out of Level III Assignments	**ICSS / DDPS**	Out of Level data is generated by a comparison of an inmate's current classification score in the Inmate Classification Score System (ICSS) to their custody housing level identified in DDPS. If an inmate's classification score does not match the custody housing level for the bed that he/she is assigned, and there is not an appropriate override, the inmate will show as out of level. (DOM 61020.14)
28	% of Out of Level Assignments	**Formula Driven Line**	Formula: "Out of Level III Assignments" ÷ "Level III Assignments" = Percent of Out of Level III Assignments
29	Level IV	**DDPS**	Inmates in a bed designated as Level IV (DOM 61010.11.7) (Title 15: 3375.1) (CDC Form 839, Form 840, & Form 841) This count is received from the last day of the calendar month.
30	Out of Level IV Assignments	**ICSS / DDPS**	Out of Level data is generated by a comparison of an inmate's current classification score in the Inmate Classification Score System (ICSS) to their custody housing level identified in DDPS. If an inmate's classification score does not match the custody housing level for the bed that he/she is assigned, and there is not an appropriate override, the inmate will show as out of level. (DOM 61020.14)
31	% of Out of Level Assignments	**Formula Driven Line**	Formula: "Out of Level IV Assignments" ÷ "Level IV Assignments" = Percent of Out of Level IV Assignments

	A	B	C
7		**SOURCE**	**Counting Rule**
32	Camps	**DDPS**	Inmates assigned from this institution to a CAMP. This count is received on the last day of the calendar month.
33	**General Population Summary**		
34	Total General Population Budgeted Capacity	**PSU**	This is the total of General Population + Enhanced Outpatient + Sensitive Needs Yard + Minimum Support Facility budgeted capacities. Counting Rule: PSU sends the Monthly Budgeted Staff Capacity Report to COMPSTAT the beginning of each reporting month.
35	Total General Population Actual Population	**DDPS**	This is the total of General Population + Enhanced Outpatient + Sensitive Needs Yard + Minimum Support Facility. Counting Rule: This is the midnight count as of the last day of the monthly reporting period. The total GP Actual Count is calculated from the DDPS Offender Data based on Housing Program Assignment Code values as: BMU+CMP+EOP+GP+HIV+IHP+SAP+SEO+SNS+SNY+SOH+THU+WC.
36	**General Population**		**This count is received on the last day of the calendar month.**
37	Budgeted Capacity	**PSU**	This is the total of Budgeted General + Budgeted CAMP in PSU / IAS Monthly Budgeted Staff Capacity report.
38	Actual Population	**DDPS**	The Actual GP count is only calculated as the DDPS Housing Program Assignment Code = 'GP + 'CAMP' +WC
39	**Enhanced Outpatient**		
40	Budgeted Capacity	**PSU**	Count Budgeted capacity per IAS (PSU) - This field counts beds. This is the number of budgeted beds as reported on the IAS Staff Capacities report under the column heading "EOP." This total excludes ASU and SNY data.
41	Actual Population	**DDPS**	This field counts inmates whose designated housing program is EOP. This total excludes ASU and SNY data.
42	**Sensitive Needs Yard**		
43	Budgeted Capacity	**PSU**	Count Budgeted capacity per IAS (PSU) - This field counts beds. This is the number of budgeted beds as reported on the IAS Staff Capacities report under the column heading "SNY Budgeted Capacity."
44	Actual Population	**DDPS**	This count is recieved on the last day of the calendar month from the DDPS Housing Program Assignments = 'SEO' + 'SNS' + 'SNY' + 'SOH.'
45	**Minimum Support Facility**		
46	Budgeted Capacity	**PSU**	Count Budgeted capacity per IAS (PSU) - This field counts beds. This is the number of budgeted beds as reported on the IAS Staff Capacities report under the column heading "MSF Budgeted Capacity." The MSF count is calculated by reporting beds for the 21 Camp institutions. This field will show '0' on reports for those institutions not budgeted as a MSF institution.
47	Actual Population	**DDPS**	The MSF count is calculated by using the bed prefix for those 21 MSF institutions. The field will show '0' on reports for those institutions not budgeted as MSF. This count is recieved on the last day of the calendar month.
48	**Life Sentenced Inmates**		
49	Life (With Possibility of Parole)	**Institution Reported**	The total number of Life Sentence With the Possibility of parole inmates at each facility. This is the midnight count as of the last day of the monthly reporting period. The data is retrieved from the Automated Release Date Tracking System (ARDTS).
50	Life (Without Possibility of Parole) (LWOP)	**Institution Reported**	The total number of Life Sentence Without the Possibility (LWOP) of parole inmates at each facility. This is the midnight count as of the last day of the monthly reporting period. The data is retrieved from the Automated Release Date Tracking System (ARDTS).
51	**Reception Center**		
52	Budgeted Capacity	**PSU**	Count Budgeted capacity per IAS (PSU) - This field counts beds. This is the number of budgeted beds as reported on the IAS Staff Capacities report under the column heading "RC Budgeted Capacity."
53	Actual Population	**DDPS**	This count is received on the last day of the calendar month and is calculated from the DDPS Housing Program Assignments code values 'RC'.

	A	B	C
7		**SOURCE**	**Counting Rule**
54	**Administrative Segregation Housing (ASU)**		
55	Budgeted Capacity	**PSU**	Count Budgeted capacity per IAS (PSU) - This field counts beds. This is the number of budgeted beds as reported on the IAS Staff Capacities report under the column headings: Administrative Segregation Budgeted Capacity = ASU Budgeted Capacity + EOP/ASU Budgeted Capacity
56	Actual Population (Excluding Overflow)	**DDPS**	This count is received on the last day of the calendar month and is calculated from the DDPS Housing Program Assignments code values 'ASU'.
57	Actual Population (With Overflow)	**DDPS**	This is the sum of offenders in beds classified and budgeted for ASU, as determined by the DDPS Housing Program, and any overflow the institution may have reported for the same period as follows: 'Actual ASU Population' + 'ASU Overflow Actual Population' = 'Actual Population (With Overflow).
58	Average Length of Stay	**Institution Reported**	The average length of stay should include all inmates housed in Administrative Segregation, Ad Seg (Overflow), and Ad Seg (Hub). This average should be determined by counting the total number of inmates housed in any of the Ad Seg areas and then determining the total length of stay (number of days) those inmates have remained in Ad Seg. Divide the total number of days by the total number of inmates to determine this value. [Budget Display Act requirement performance measure]
59	Stays Exceeding 200 days	**Institution Reported**	This is the total number of Administrative Segregation Unit (ASU) inmates assigned to ASU whose stay has exceeded 200 days. This information is obtained from the ASU database/log maintained by designated ASU staff. Counting Rule: This is the midnight count as of the last day of the monthly reporting period.
60	Stays Exceeding 400 days	**Institution Reported**	This is the total number of Administrative Segregation Unit (ASU) inmates assigned to ASU whose stay has exceeded 400 days. This information is obtained from the ASU database/log maintained by designated ASU staff. Counting Rule: This is the midnight count as of the last day of the monthly reporting period.
61	Stays Exceeding 800 days	**Institution Reported**	This is the total number of Administrative Segregation Unit (ASU) inmates assigned to ASU whose stay has exceeded 800 days. This information is obtained from the ASU database/log maintained by designated ASU staff. Counting Rule: This is the midnight count as of the last day of the monthly reporting period.
62	Total ASU Endorsed Inmates	**Formula Driven Line**	This is the total of SNY Endorsed + SHU Endorsed + SNY GP Endorsed = Total ASU Endorsed inmates. This is the midnight count as of the last day of the monthly reporting period.
63	ASU Inmates Endorsed for GP	**Institution Reported**	The number of GP endorsed inmates housed in ASU pending transfer to an appropriate facility. This information is obtained from the ASU database/log maintained by designated ASU staff.
64	ASU I/M's Endorsed for SNY	**Institution Reported**	(Formerly - Administrative Segregation Pending Transfer) The number of SNY or SHU endorsed inmates housed in Ad Seg pending transfer to an SNY/SHU appropriate facility. Counting Rule: This is the midnight count as of the last day of the monthly reporting period.
65	ASU I/M's Endorsed for SHU	**Institution Reported**	This is the total number of Security Housing Unit inmates housed in ASU pending transfer to an appropriate SHU facility. This information is obtained from the ASU database/log maintained by designated ASU staff. This is the midnight count as of the last day of the monthly reporting period.
66	**Administrative Segregation Housing (Overflow)**		
67	Actual Population	**CSU Weekly Population Report**	The ASU Overflow Actual Population is collected by the Classification Services Unit and distributed on a 'Weekly Population Report' within that report, located on the 'ASU' tab in the 'ASU Overflow' column. This total is received on the last day of each reporting period.
68	**Administrative Segregation EOP Hub**		
69	Actual Population	**Institution Reported**	The number of ASU Hub inmates at each facility. Only populate these cells if you have an actual ASU. As of July 2009 DAI has identified the following as Hub institutions: SAC, MCSP, SVSP, CMC-E, COR, LAC, VSPW, CIW, CMF, and SQ. Counting Rule: This is the midnight count as of the last day of the monthly reporting period.

	A	B	C
7		**SOURCE**	**Counting Rule**
70	**Behavior Management Unit**		
71	Budgeted Capacity	**Institution Reported**	The number of BMU inmates participating in a BMU program at each facility broken down by budgeted capacity and actual population. Counting Rule: This is the midnight count as of the last day of the monthly reporting period.
72	Actual Population	**Institution Reported**	The number of BMU inmates participating in a BMU program at each facility broken down by budgeted capacity and actual population. Counting Rule: This is the midnight count as of the last day of the monthly reporting period.
73	Average Length of Stay	**Institution Reported**	The average length of stay for inmates housed in the Behavior Management Unit during the reporting period.
74	Number of Completions	**Institution Reported**	Enter the number of BMU program participants who completed the program for the month
75	**Americans with Disabilities Act**		
76	Actual Population	**Formula Driven Line**	Formula: Total number of impacting and non-impacting ADA inmates . Sum of: "Impacting" + "Non-impacting" = Actual Population. The information is gathered using 4 DECS Roster reports to include: 1 for Armstrong GP, 1 for Armstrong RC, 1 for Clark GP, and 1 for Clark RC. The totals are added together to represent the total number of ADA inmates. This is the midnight count as of the last day of the monthly reporting period, of the total number of ADA approved inmates at each facility. This includes both Armstrong and Clark class members.
77	Impacting	**Institution Reported**	This is the midnight count as of the last day of the monthly reporting period. The information is gathered using 4 DECS Roster reports to include: 1 for Armstrong GP, 1 for Armstrong RC, 1 for Clark GP, and 1 for Clark RC. The totals are added together to represent the total number impacting ADA inmates. This is the number of DPx and DDx coded inmates.
78	Non-impacting	**Institution Reported**	This is the midnight count as of the last day of the monthly reporting period. The information is gathered from the total number of DECS roster report DNx coded inmates. The totals represent the total number non-impacting ADA inmates.
79	**Correctional Clinical Case Management Services (CCCMS)**		
80	Treatment Capacity	**DCHCS**	This will be an added line of information included onto the COMPSTAT Report. CCCMS Treatment Capacity comes from a weekly report produced by the Helathcare Population Oversight Unit. The Treatment Capacity is pulled from the 'Pop at 130%.'
81	Actual Population	**DDPS**	This represents the number of inmates designated as CCCMS by the Mental Health Department, as of the last day of the calendar month.
82	**Total EOP Populations**		
83	Budgeted Capacity	**Formula Driven Line**	Budgeted capacity for all Enhanced Outpatient Program inmates, including those specifically budgeted for populations within SNY or ASU. EOP-GP: Budgeted Capacity + EOP - SNY :Budgeted Capacity + EOP - ASU: Budgeted Capacity.
84	Actual Population	**Formula Driven Line**	Actual population for all Enhanced Outpatient Program inmates, including those housed in other housing programs such as SNY or ASU. EOP-GP : Actual Population + EOP SNY: Actual Population + EOP-ASU: Actual Population.
85	**EOP GP**		
86	Budgeted Capacity	**IAS**	Budgeted capacity per IAS (PSU) - This field counts beds. This is the number of budgeted beds as reported on the IAS Staff Capacities report under the column heading "EOP." Note that this count is exclusive of budgeted capacity beds that are primarily counted under a different program and can be considered the 'GP' component of EOP.
87	Actual Population	**DDPS**	This field counts inmates whose designated housing program is EOP. Note that this count is exclusive of poulations where the offender does have an EOP mental health status but is primarily counted under another housing program.

	A	B	C
7		**SOURCE**	**Counting Rule**
88	**EOP SNY**		
89	Budgeted Capacity	**IAS**	Budgeted capacity for beds within a Sensitive Needs Yard designated for EOP per the IAS (PSU). - This field counts beds. This is the number of budgeted beds as reported on the IAS Staff Capacities report under the column heading 'EOP-SNY.'
90	Actual Population	**DDPS**	This field counts inmates with an EOP mental health status within a Sensitive Needs Yard. In DDPS, the offender's mental health code of 'C,' and housing program assignment is 'SNY.'
91	**EOP ASU**		
92	Budgeted Capacity	**IAS**	Budgeted capacity for beds within an ASU designated for EOP per the IAS (PSU). This field counts beds. This is the number of budgeted beds as reported on the IAS Staff Capacities report under the column heading 'EOP-ASU.'
93	Actual Population	**DDPS**	This field counts inmates with an EOP mental health status within an ASU. In DDPS the offender's mental health code of 'C,' and housing program assignment is 'ASU.'
94	**Psychiatric Services**		
95	Budgeted Capacity	**PSU**	Count Budgeted capacity per IAS (PSU) - This field counts beds. This is the number of budgeted beds as reported on the IAS Staff Capacities report under the column heading "PSU Budgeted Capacity."
96	Actual Population	**DDPS**	This count is received from DDPS on the last day of the calendar month.
97	Average Length of Stay	**Institution Reported**	The average length of stay for inmates housed in the Psychiatric Services Unit during the reporting period.
98	**Security Housing Unit (SHU)**		
99	Budgeted Capacity	**PSU**	Count Budgeted capacity per IAS (PSU) - This field counts beds. This is the number of budgeted beds as reported on the IAS Staff Capacities report under the column heading "SHU Budgeted Capacity."
100	Actual Population	**DDPS**	This count is received on the last day of the calendar month and is calculated from the DDPS Housing Program Assignments code values 'SHU'.
101	**Single Cell Inmates**		
102	Total Single Cell Inmates Excluding ASU/PSU/SHU	**Formula Driven Line**	Formula: Total number of inmates with and without an S-Suffix. Sum of: "With S-Suffix" + "Without S-Suffix" = Total Single Cell Inmates
103	Single Cell Inmates With S-Suffix Excluding ASU/PSU/SHU	**Institution Reported**	Enter the number of single cell housed inmates with an S-Suffix. This number will be the remaining inmates at the institution who are single celled and endorsed with S-Suffix Excluding with an S-Suffix and are not housed in ASU, PSU, and SHU.
104	Single Cell Inmates Without S-Suffix Excluding ASU/PSU/SHU	**Institution Reported**	Enter the number of single cell housed inmates who do not have an S-Suffix and are not housed in ASU, PSU, and SHU. They are housed singly refusing to accept a qualified cellmate due to the lack of an available cellmate.
105	Total Administrative Segregation Unit Single Cell Inmates	**Formula Driven Line**	Formula: Total number of ASU inmates with and without an S-Suffix. Sum of: "ASU With S-Suffix" + "ASU Without S-Suffix" = Total ASU Single Cell Inmates
106	ASU With S-Suffix	**Institution Reported**	Enter the number of single cell housed inmates **endorsed** with an S-Suffix. Only include numbers for inmates housed in Administrative Segregation.
107	ASU Without S-Suffix	**Institution Reported**	Enter the number of single cell housed inmates that do not have an S-Suffix. Only include numbers for inmates housed in Administrative Segregation. These inmates are double cell cleared and are refusing to accept a qualified cellmate.
108	Total Psychiatric Services Unit (PSU) Single Cell Inmates	**Formula Driven Line**	Formula: Total number of PSU inmates with and without an S-Suffix. Sum of: "PSU With S-Suffix" + "PSU Without S-Suffix" = Total PSU Single Cell Inmates
109	PSU With S-Suffix	**Institution Reported**	Enter the number of single cell housed inmates **endorsed** with an S-Suffix. Only include numbers for inmates housed in the Psychiatric Services Unit.
110	PSU Without S-Suffix	**Institution Reported**	Enter the number of single cell housed inmates that do not have an S-Suffix. Only include numbers for inmates housed in the Psychiatric Services Unit. These inmates are double cell cleared and are refusing to accept a qualified cellmate.
111	Total Security Housing Unit (SHU) Single Cell Inmates	**Formula Driven Line**	Formula: Total number of SHU inmates with and without an S-Suffix. Sum of: "SHU With S-Suffix" + "SHU Without S-Suffix" = Total SHU Single Cell Inmates
112	SHU With S-Suffix	**Institution Reported**	Enter the number of single cell housed inmates **endorsed** with an S-Suffix. Only include numbers for inmates housed in the Security Housing Unit.
113	SHU Without S-Suffix	**Institution Reported**	Enter the number of single cell housed inmates that do not have an S-Suffix. Only include numbers for inmates housed in the Security Housing Unit. These inmates are double cell cleared and are refusing to accept a qualified cellmate.

	A	B	C
7		**SOURCE**	**Counting Rule**
114	Total Enhanced Outpatient (EOP) Single Cell Inmates	**Formula Driven Line**	Formula: Total number of EOP inmates with and without an S-Suffix. Sum of: "EOP With S-Suffix" + "EOP Without S-Suffix" = Total EOP Single Cell Inmates.
115	EOP With S-Suffix	**Institution Reported**	Enter the number of single cell housed inmates with an S-Suffix. Only include numbers for inmates designated as EOP.
116	EOP Without S-Suffix	**Institution Reported**	Enter the number of single cell housed inmates that do not have an S-Suffix. Only include numbers for inmates designated as EOP. These inmates are double cell cleared and are refusing to accept a qualified cellmate.
117	**Inmate Disciplinaries (115's)**		
118	Total	**Formula Driven Line**	Formula: The total number of 115's written during the reporting period. Sum of: "Conduct" + "Batteries on Staff" + "Battery on Inmates" + "Stimulants & Sedatives" + "Indecent Exposure (IEX)" + "IHP Refusals/Failure to Comply" + "Restricted Housing Group C" + "Restricted Housing Group C over C" + "Other" = Total Number of Inmate Disciplinaries
119	Per 100 inmates	**Formula Driven Line**	Formula: Total Inmate Disciplinaries ÷ Inmate Count = Ratio per 100 Inmates
120	Conduct	**Institution Reported**	The CDC-1154 Disciplinary Action Logs are used to collect this data, using the CCR Section # field. This data represents a count of all CDC-115's logged during the reporting month for 3005 offenses other than Assault or Battery on staff or inmates. Data is collected from the first day of the month to the last day of the month, and totals are taken from the last day of the month.
121	Batteries on Staff	**Institution Reported**	The CDC-1154 Disciplinary Action Logs are used to collect this data, using the Specific Act field. This data represents a count of all CDC-115's logged during the reporting month for Assault or Battery on staff. Data is collected from the first day of the month to the last day of the month, and totals are taken from the last day of the month.
122	Batteries on Inmates	**Institution Reported**	The CDC-1154 Disciplinary Action Logs are used to collect this data, using the Specific Act field. This data represents a count of all CDC-115's logged during the reporting month for Assault or Battery on inmates. Data is collected from the first day of the month to the last day of the month, and totals are taken from the last day of the month.
123	Stimulants and Sedatives	**Institution Reported**	The CDC-1154 Disciplinary Action Logs are used to collect this data, using the Specific Act field. This is any 115 that can be classified under 3016 or 3290 which specifically refers to drugs or alcohol. Data is collected from the first day of the month to the last day of the month, and totals are taken from the last day of the month.
124	Indecent Exposure (IEX)	**Institution Reported**	The CDC-1154 Disciplinary Action Logs are used to collect this data, using the Specific Act field. This is any 115 that can be classified under CCR Section 3000 which specifically refers to indecent exposure incidents. Data is collected from the first day of the month to the last day of the month, and totals are taken from the last day of the month.
125	IHP Refusals / Failure to Comply	**Institution Reported**	Enter the total number of refusal to comply with IHP 115's logged during the reporting period. This includes serious and administrative 115's.
126	Restricted Housing Inmates IHP Refusals Resulting in Privilege Group "C" Status	**Institution Reported**	Enter the total number of inmates placed in Privilege Group "C" Status as a result of failure to comply with IHP.
127	Restricted Housing Inmates IHP Refusals Resulting in Privilege Group "C over C" Status	**Institution Reported**	Enter the total number of inmates placed in Privilege Group "C Over C" Status as a result of failure to comply with IHP.
128	Other	**Institution Reported**	The CDC-1154 Disciplinary Action Logs are used to collect this data, using the Specific Act field. This data reflects all CDC-115's logged during the reporting month, and not already counted and compiled with the other categories. Data is collected from the first day of the month to the last day of the month, and totals are taken from the last day of the month.

	A	B	C
7		**SOURCE**	**Counting Rule**
129	Serious 115's Lost to time constraints	**Institution Reported**	The CDC-1154 Disciplinary Action Logs are used to collect this data. This data reflects the number of CDC-115's that were classified as "Serious" and found to have been dismissed due to time limitations. Include in this total any Serious 115's written in a prior month/s yet not adjudicated until the current reporting month. Data is collected from the first day of the month to the last day of the month, and totals are taken from the last day of the month.
130	**Number of Incidents**		
131	Number of Incidents	**DIRS**	This number is drawn from every reportable incident that occurred during the reporting period at each institution for which a CDC 837 Crime/Incident Report was completed. The "type" categories are broken down below.
132	Per 100 Inmates	**Formula Driven Line**	Formula: "Total Number of Incidents" ÷ "Inmate Count" = Ratio per 100 Inmates
133	Number of Voided Incident Reports	**DIRS**	This is the number of voided incidents during the reporting period.
134	Total Number of Documented Force	**DIRS**	This is the number of incidents involving use of force.
135	Per 100 Inmates	**Formula Driven Line**	Formula: "Total Number of Documented Force" ÷ "Inmate Count" = Ratio per 100 Inmates
136	Departmental Executive Use of Force Review	**Institution Reported**	This is the number of incidents requested for review by the Departmental Executive Use of Force Committee (request usually comes from either the Director or the Associate Director's office).
137	Total Number of Overdue UOF Reviews	**Institution Reported**	This is the number of overdue Institutional Executive Use of Force Reviews of incidents involving the use of force as of the last day of the reporting month. Overdue cases are those not brought before the Institutional Executive UOF Review Committee for initial review within 30 days following the incident. Day 31 constitutes an overdue UOF incident review. Do not include cases referred to the Office of Internal Affairs. This count will be a running total and will include overdue reviews from prior months.
138	Lockdown/Modified Programs	**Institution Reported**	This is the number of lockdown/modified programs during the reporting period (include numbers for newly initiated modified/lockdown programs and numbers for those that remain open from previous reporting periods; i.e. during the month of June there were two modified programs that remained open at the end of the month, and during the month of July you initiated a new lockdown/modified program, report three for the month of July). Do not include instances where programs were locked down or modified under a 24-hour period. These numbers should correspond to the number of Program Status Reports that remain open and were forwarded/approved by the respective Associate Director. This field DOES NOT include the number of inmates placed on lockdown/modified program. This number will be reported as a point in time number to accurately reflect how many modified/lockdown programs the institution had at the end of the reporting period.

	A	B	C
7		**SOURCE**	**Counting Rule**
139	**TYPE OF FORCE**		
140	1. OC	DIRS	This is the total number of OC force options used during the reporting period. If there are multiple options used during one incident you will count each different incident of force used separately (i.e. if the baton, OC, and physical force are used you will enter 1 into each separate category. If two different people use OC during the same incident then you will enter 1 because only one force option was used, even though it was used more than once). The number of incidents and breakdown by type of force numbers will not necessarily match as more than one option can be used per incident.
141	2. Physical Force	DIRS	This is the total number of physical force options used during the reporting period. If there are multiple options used during one incident you will count each different incident of force used separately (i.e. if the baton, OC, and physical force are used you will enter 1 into each separate category. If two different people use OC during the same incident then you will enter 1 because only one force option was used, even though it was used more than once). The number of incidents and breakdown by type of force numbers will not necessarily match as more than one option can be used per incident.
142	3. Baton	DIRS	This is the total number of baton force options used during the reporting period. If there are multiple options used during one incident you will count each different incident of force used separately (i.e. if the baton, OC, and physical force are used you will enter 1 into each separate category. If two different people use OC during the same incident then you will enter 1 because only one force option was used, even though it was used more than once). The number of incidents and breakdown by type of force numbers will not necessarily match as more than one option can be used per incident.
143	4. CN	DIRS	This is the total number of CN force options used during the reporting period. If there are multiple options used during one incident you will count each different incident of force used separately (i.e. if the baton, OC, and physical force are used you will enter 1 into
144	5. 37 mm/40 mm	DIRS	This is the total number of 37 mm/40 mm force options used during the reporting period. If there are multiple options used during one incident you will count each
145	6. Mini 14 - Shots	DIRS	Shots fired from a mini 14… not including Warning shots (in the below line) but rather Shots 'for effect', which means the shot was aimed at a specific human target - The result of the shot is not considered.
146	7. Mini 14 - Warning Shots	DIRS	Warning shots fired from a mini 14… per above indicates the shot was not aimed at a specific human target.
147	8. Hydro-Force Water Restraint System	DIRS	This is the total number of Hydro-Force Water Restraint System force options used during the reporting period. If there are multiple options used during one incident you will count each different incident of force used separately (i.e. if the baton, OC, and physical force are used you will enter 1 into each separate category. If two different people use OC during the same incident then you will enter 1 because only one force option was used, even though it was used more than once). The number of incidents and breakdown by type of force numbers will not necessarily match as more than one option can be used per incident.
148	9. Other	DIRS	This is the total number of 'Other' force options used during the reporting period. This line may include force options utilized by a staff member where Department issued options either failed or were unavailable. If there are multiple options used during one incident you will count each different incident of force used separately (i.e. if the baton, OC, and physical force are used you will enter 1 into each separate category. If two different people use OC during the same incident then you will enter 1 because only one force option was used, even though it was used more than once). The number of incidents and breakdown by type of force numbers will not necessarily match as more than one option can be used per incident.

	A	B	C
7		**SOURCE**	**Counting Rule**
149	**INCIDENTS**		
150	CONTROLLED SUBSTANCE INVOLVED/U.A.	**Formula Driven Line**	Formula: Sum of: "Methamphetamine" + "Marijuana" + "Heroin" + "Cocaine" + "Drug Paraphernalia/Other" = Controlled Substance Involved/U.A. This formula does not include all of the data elements identified on the CDCR 837-A, Controlled Substances section, specifically the following: Amphetamines/Barbiturates/Codeine/Morphine/Valium.
151	Methamphetamine	**DIRS**	The number of methamphetamine related incidents during the reporting period.
152	Marijuana	**DIRS**	The number of marijuana related incidents during the reporting period.
153	Heroin	**DIRS**	The the number of heroin related incidents during the reporting period.
154	Cocaine	**DIRS**	The number of cocaine related incidents during the reporting period.
155	Amphetamine	**DIRS**	The number of amphetamine related incidents during the reporting period.
156	Barbiturates	**DIRS**	The number of barbiturate related incidents during the reporting period.
157	Codeine	**DIRS**	The number of codeine related incidents during the reporting period.
158	Morphine	**DIRS**	The number of morphine related incidents during the reporting period.
159	Drug Paraphernalia/Other	**DIRS**	The number of incidents involving the discovery or possession of drug paraphernalia or any controlled substance incident in which the "Other" box was checked on the CDCR 837-A.
160	BATTERY ON STAFF	**Formula Driven Line**	Formula: Sum of: "Battery with a Weapon" + "Battery without a Weapon" = Battery on Staff Note: - Weapon codes between 100-299 (100 series refers to manufactured weapons, and 200 series to improvised or 'homemade' weapons) - Weapon codes in the 300, 400, and 500 series refer to Body Parts, Fluids, Natural Structures, respectively and are not considered 'weapons' in the classic sense. - If the weapon code for an incident is in the 300-599 series, or no weapon is noted - then the incident will be counted in the "With Out" Weapon category
161	With Weapon	**DIRS**	The number of battery on staff incidents involving the use of a weapon.
162	Without Weapon	**DIRS**	The number of battery on staff incidents without the use of a weapon.
163	BATTERY ON INMATE	**Formula Driven Line**	Formula: Sum of: "Battery with a Weapon" + "Battery without a Weapon" = Battery on Inmate Note: - Weapon codes between 100-299 (100 series refers to manufactured weapons, and 200 series to improvised or 'homemade' weapons) - Weapon codes in the 300, 400, and 500 series refer to Body Parts, Fluids, Natural Structures, respectively and are not considered 'weapons' in the classic sense. - If the weapon code for an incident is in the 300-599 series, or no weapon is noted - then the incident will be counted in the "With Out" Weapon category
164	With Weapon	**DIRS**	The number of battery on inmate incidents involving the use of a weapon.
165	Without Weapon	**DIRS**	The number of battery on inmate incidents without the use of a weapon.
166	CELL EXTRACTIONS	**DIRS**	The number of cell extractions conducted during the reporting period.
167	CELL EXTRACTIONS (KEYHEA)	**Institution Reported**	The number of KEYHEA cell extractions conducted during the reported period.
168	ESCAPES	**DIRS**	The number of escapes that occurred during the reporting period.
169	ATTEMPTED ESCAPES	**DIRS**	The number of attempted escapes that occurred during the reporting period.
170	MELEE/RIOT	**DIRS**	The number of riots that occurred during the reporting period.
171	POSSESSION OF A WEAPON	**DIRS**	The number of incidents involving the possession of a weapon during a reporting period.
172	RESISTING STAFF	**DIRS**	The number of resisting staff incidents that occurred during the reporting period.
173	THREATENING STAFF	**DIRS**	The number of threatening staff incidents that occurred during the reporting period.

	A	B	C
7		**SOURCE**	**Counting Rule**
174	Attempted Suicide	**DIRS**	The number of attempted suicides that occurred during the reporting period.
175	Suicide	**DCHCS**	The number of suicides that occurred during the reporting period.
176	Expected Death	**DIRS**	The number of expected deaths that occurred during the reporting period.
177	Homicide	**DIRS**	The number of homicides that occurred during the reporting period.
178	Unexpected Death	**DIRS**	The number of unexpected deaths that occurred during the reporting period.
179	Contraband Cell Phone Discoveries	**Institution Reported**	This is a total of all contraband cell phones discovered in the institution, and this data is typically tracked and provided by the institutions Investigative Services Unit (ISU).
180	MISCELLANEOUS	**DIRS**	A miscellaneous incident is any incident that is not classified as one of the following categories: Controlled Substance, Battery on Staff, Battery on Inmate, Cell Extraction, Escape, Attempted Escape, Melee or Riot, Possession of a Weapon, Resisting Staff, Threatening Staff, Attempted Suicide, Suicide, Expected Death, Homicide, Unexpected Death, and Contraband Cell Phone Discoveries. Enter the number of miscellaneous incidents not included in the above list that have occurred during the reporting period.
181	**Integrated Housing Program (IHP)**		
182	Total Number IHP Coded Inmates	**DDPS**	This count is received from DDPS for the number of inmates that have an IHP Code. This count is received on the last day of the calendar month.
183	Total Number Non IHP Coded Inmates	**DDPS**	This count is received from DDPS on the number of inmates that do not have an IHP Code. This count is received on the last day of the calendar month.
184	**In Cell Violence/Incidents**		
185	Number of In Cell Violence/Incidents (Between Inmates of Same Race)	**Institution Reported**	Provide the number of "In Cell" acts committed by inmates of the same race
186	Number of In Cell Violence/Incidents (Between Inmates of Different Race)	**Institution Reported**	Provide the number of "In Cell" acts committed by inmates of different races
187	Total Number of In Cell Violence/Incidents as Result of the IHP	**Institution Reported**	Provide the number of incidents that are the result of the IHP
188	**Indecent Exposure Incidents**		
189	Total number of incidents (first time and repeat offenders)	**DIRS**	Total of all incidents that have the text 'Indecent Exposure' in the Specific Crime field. Multiple, but not all, categories under the code of '3007 - Sexual Behavior.'
190	Number of D.A. Referrals	**DIRS**	Total of all incidents that have the text 'Indecent Exposure' in the Specific Crime field and check-marked as a DA referral on the CDCR Crime Incident Report. **Note: If the Incident Commander fails to check the DA referral box on the CDCR 837-A, it will not be counted on this line.
191	Number of documented mental health referrals (inmates)	**Institution Reported**	Enter the number of documented inmate mental health referrals for indecent exposure incidents.
192	Total number of victims	**DIRS**	The total number of victims affected by the indecent exposure incidents. This will include totals for which the 'victim' checkbox has been checked on the CDCR 837 Part B1 - Inmates, Part B2 - Staff, and Part B3 - Visitors. This number will not necessarily match the total number of incidents as there can be multiple victims per incident. **Note: If the Incident Commander fails to check the 'victim' box on the CDCR 837-B1, B2 or B3, it will not be counted on this line.
193	Number of Sexual Misconduct Reports completed (employee)	**DIRS**	These totals include all incidents that have the text 'Sexual Misconduct' **and** 'Indecent Exposure' in the Specific Crime field of the CDCR 837-A that fall within the the categories under the Title 15 code of 3007 Sexual Behavior. As a result, the total will not necessarily equal the total number of Indecent Exposure incidents as reported above.

	A	B	C
7		SOURCE	Counting Rule
194	**Inmate Appeals**		**This section excludes Medical Appeals data.**
195	Total Appeals received by the Appeals Office	**Formula Driven Line**	Formula: Sum of: "Total Appeals issued a Log Number" + "Total Appeal Screen Out" = Total Appeals Received by the Appeals Office
196	Total Appeals Issued a Log Number	**Formula Driven Line**	Formula: Total of Inmate Appeal Breakdown Sum of: "Disciplinary" + "Custody/Classification" + "Mail" + "Visiting" + "Personal Property" + "Case Records" + "Staff Complaints" + "Living Conditions" + "Legal" + "Program" + "Segregation Hearings" + "Work Incentive" + "Re-Entry" + "Transfer" + "Funds" + "Other" + "ADA (1824's)" = Total Appeals Issued a Log Number
197	Total Screen Outs	**Institution Reported**	This data represents the total number of appeals screened out and returned to the appellant during the reporting period, meeting the screen out criteria within CCR. Title 15, DIV 3, Section 3084.3. This data is collected from the Inmate Appeals Tracking System (IATS) under Reports, Appeals Listings, Screen-Outs for a specific time period. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month. **Do not include informal appeal counts when reporting screen out data.**
198	Overdue Appeals (Non-Medical) (Point-in-Time)	**Institution Reported**	This data represents the number of Non-Medical related appeals for the reporting period that were not completed within allowed time frames per CCR, Title 15, Section 3084. This data is collected from the Inmate Appeals Tracking System (IATS) under Reports, Overdue Appeals. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month.
199	Overdue Appeals -Non-Medical (Monthly Cumulative)	**Institution Reported**	This data represents the number of Non-Medical related appeals for the reporting period that were not completed within allowed time frames per CCR, Title 15, Section 3084. This data is collected from the Inmate Appeals Tracking System (IATS) under Reports, Compliance Reports and provides the number of overdue appeals that occurred throughout the month (rather than those that are only showing outstanding at the end of the reporting month). The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month.
200	Overdue Appeals (ADA)	**Institution Reported**	This data represents the number of ADA related appeals for the reporting period that were not completed within allowed time frames per CCR, Title 15, Section 3084. This data is collected from the Inmate Appeals Tracking System (IATS) under Reports, Overdue Appeals. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month.
201	Total Modification Orders Issued (Third Level Only)	**Institution Reported**	These are appeals that have been overturned at the 3rd Level of review, requiring a modification to the 2nd Level decision. The data is collected from the Inmate Appeals Tracking System (IATS) under Reports, Modification Orders. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month.
202	Appeals Per 100 Inmates	**Formula Driven Line**	Formula: "Total Appeals Issued a Log Number" ÷ "Inmate Count" = Ratio per 100 Inmates

	A	B	C
7		**SOURCE**	**Counting Rule**
203	**Inmate Medical Appeals**		
204	Total Medical Appeals Received by the Appeals Office	**Formula Driven Line**	Formula: Sum of: "Total Medical Appeals issued a Log Number" + "Total Medical Appeals Screen Out" = Total Medical Appeals Received by the Medical Appeals Office
205	Total Medical Appeals Issued a Log Number	Institution Reported	The data is collected on the first working day of each month and represents data captured between 12:01 a.m on the first day of the reporting month, and midnight on the last day of the reporting month. This data is collected from the Medical Appeals Tracking System (MATS).
206	Total Medical Appeals Screen Outs	Institution Reported	This data represents the total number of medical appeals screened out and returned to the appellant during the reporting period, meeting the screen out criteria within CCR. Title 15, DIV 3, Section 3084.3. This data is collected from from the Medical Appeals Tracking System (MATS) under Reports, Outcome for a specific time period. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month. Do not include informal appeal counts when reporting screen out data.
207	Overdue Appeals -Medical Related (Point-in-Time)	IMATP Report	This data represents the number of Medical-related appeals for the reporting period that were not completed within allowed time frames per CCR, Title 15, Section 3084. This data is point-in-time and reflecting only those overdue appeals as of the last day of the monthly reporting period. The data is retrieved from the Column: Formal Overdue; Section: General Appeal Activity; Sheet: Monthly Summary Report in the IMATP Monthly Report for each institution via the California Prison Health Care Services (CPHCS) Division.
208	*Overdue Appeals - Medical Related (Monthly Cumulative)	MATS ADA and Dental Summary Reports via CPHCS	This data represents cumulative overdue appeal data for Dental (Perez) and ADA (Coleman) only. This data represents the number of cumulative Medical-related Dental and ADA appeals for the reporting period that were not completed within allowed timeframes per CCR, Title 15, Section 3084. This data is received from the Health Care Services Report and provides the number of overdue appeals that occurred throughout the month (running total - rather than those that are only showing outstanding at the end of the reporting month). The ADA overdue data is retrieved from Column C and titled: Late; Section: ADA 1-Monthdata; Sheet: Sheet1 via ADA Monthly Report. The Dental overdue data is retrieved from Column F and titled: Overdue; Section: Dental Appeals - Institution Level; Sheet: Sheet1 via Monthly Perez Report. The data is manually counted by institutions and reported to CPHCS. Both monthly ADA and Perez reports come from CPHCS. The overdue appeals = ADA overdue + Dental (Perez) overdue.
209	Overdue Appeals (ADA)	Institution Reported	This data represents the number of ADA related appeals for the reporting period that were not completed within allowed time frames per CCR, Title 15, Section 3084. This data is collected from the Inmate Appeals Tracking System (IATS) under Reports, Overdue Appeals. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month.
210	Total Modification Orders Issued	Institution Reported	These are medical appeals that have been overturned at the 3rd Level of review, requiring a modification to the 2nd Level decision. The data is collected from the Medical Appeals Tracking System (MATS) under Reports, Modification Orders. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month.
211	Medical Appeals Per 100 Inmates	Formula Driven Line	Formula: "Total Medical Appeals Issued a Log Number" ÷ "Inmate Count" = Ratio per 100 Inmates

	A	B	C
7		SOURCE	Counting Rule
212	**Inmate Appeal Breakdown**		
213	Disciplinary	**Institution Reported**	This is the total number of disciplinary appeals received and issued a log number during the reporting period. The data is collected from the Inmate Appeals Tracking Systems (IATS) under Reports, Monthly Reports. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month.
214	Custody/Classification	**Institution Reported**	This is the total number of custody/classification appeals received and issued a log number during the reporting period. The data is collected from the Inmate Appeals Tracking Systems (IATS) under Reports, Monthly Reports. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month.
215	Mail	**Institution Reported**	This is the total number of mail appeals received and issued a log number during the reporting period. The data is collected from the Inmate Appeals Tracking Systems (IATS) under Reports, Monthly Reports. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month.
216	Visiting	**Institution Reported**	This is the total number of visiting appeals received and issued a log number during the reporting period. The data is collected from the Inmate Appeals Tracking Systems (IATS) under Reports, Monthly Reports. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month.
217	Personal Property	**Institution Reported**	This is the total number of personal property appeals received and issued a log number during the reporting period. The data is collected from the Inmate Appeals Tracking Systems (IATS) under Reports, Monthly Reports. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month.
218	Case Records	**Institution Reported**	This is the total number of case records appeals received and issued a log number during the reporting period. The data is collected from the Inmate Appeals Tracking Systems (IATS) under Reports, Monthly Reports. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month.
219	Staff Complaints	**Institution Reported**	This is the total number of staff complaint appeals received and issued a log number during the reporting period. The data is collected from the Inmate Appeals Tracking Systems (IATS) under Reports, Monthly Reports. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month.

	A	B	C
7		**SOURCE**	**Counting Rule**
220	Living Conditions	**Institution Reported**	This is the total number of living conditions appeals received and issued a log number during the reporting period. The data is collected from the Inmate Appeals Tracking Systems (IATS) under Reports, Monthly Reports. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month.
221	Legal	**Institution Reported**	This is the total number of legal appeals received and issued a log number during the reporting period. The data is collected from the Inmate Appeals Tracking Systems (IATS) under Reports, Monthly Reports. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month.
222	Program	**Institution Reported**	This is the total number of program appeals received and issued a log number during the reporting period. The data is collected from the Inmate Appeals Tracking Systems (IATS) under Reports, Monthly Reports. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month.
223	Segregation Hearings	**Institution Reported**	This is the total number of segregation hearing appeals received and issued a log number during the reporting period. The data is collected from the Inmate Appeals Tracking Systems (IATS) under Reports, Monthly Reports. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month.
224	Work Incentive	**Institution Reported**	This is the total number of work incentive appeals received and issued a log number during the reporting period. The data is collected from the Inmate Appeals Tracking Systems (IATS) under Reports, Monthly Reports. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month.
225	Re-Entry	**Institution Reported**	This is the total number of re-entry appeals received and issued a log number during the reporting period. The data is collected from the Inmate Appeals Tracking Systems (IATS) under Reports, Monthly Reports. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month.
226	Transfer	**Institution Reported**	This is the total number of transfer appeals received and issued a log number during the reporting period. The data is collected from the Inmate Appeals Tracking Systems (IATS) under Reports, Monthly Reports. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month.

	A	B	C
7		SOURCE	Counting Rule
227	Funds	Institution Reported	This is the total number of fund appeals received and issued a log number during the reporting period. The data is collected from the Inmate Appeals Tracking Systems (IATS) under Reports, Monthly Reports. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month.
228	Other	Institution Reported	This is the total number of "other" appeals received and issued a log number during the reporting period. The data is collected from the Inmate Appeals Tracking Systems (IATS) under Reports, Monthly Reports. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month.
229	Medical	Institution Reported	This is the total number of medical appeals received and issued a log number during the reporting period. The data is collected from the Medical Appeals Tracking Systems (MATS) under Reports, Monthly Reports via the Medical Appeals Coordinator. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month.
230	ADA (1824's)	Institution Reported	This is the total number of ADA appeals received and issued a log number during the reporting period. The data is collected from the Inmate Appeals Tracking Systems (IATS) under Reports, Monthly Reports. The data is collected on the first working day of each month and represents data captured between 12:01 am on the first day of the reporting month, and midnight on the last day of the reporting month.

	A	B	C
7		**SOURCE**	**Counting Rule**
231	**B. PROGRAMS**		
232	**Academic Programs - Full Time**		
233	Inmate Quota	EMR	The standard full-time equivalent is 27 students per teacher. Teachers may have full-time and half-time students assigned to equal a full-time equivalent of 27. Therefore the quota of full-time students is that portion of students assigned full-time. For example, a teacher has a class quota of 27 full-time equivalents, of which 20 are designated as full-time slots, while 14 are designated as half-time slots to make the full-time equivalent of a quota of 27. The full-time student quota for that teacher will then be 20.
234	Inmate Enrollment	EMR	The number of inmates assigned to a traditional education program on a full-time basis. Counting rule: Determine the total number of inmates assigned into an academic program full-time during the reporting period. (Note: a class may consist of all full-time assignments or a combination of full-time and half-time assignments.) For this area, report only full-time student assignments.
235	% of Total Capacity Enrolled	Formula Driven Line	Formula: Inmate Quota ÷ Inmate Assignments = Percent of Total Quota Enrolled
236	**Academic Programs - Half Time**		
237	Inmate Quota	EMR	The standard full-time equivalent is 27 students per teacher. Teachers may have full-time and half-time students assigned to a full-time equivalent of 27. Therefore the quota of half-time students is that portion of students assigned half-time. For example, a teacher has a class quota of 27 full-time equivalents, of which 20 are designated as full-time slots, while 14 are designated as half-time slots to make the full-time equivalent of a quota of 27. The half-time student quota will then be 14.
238	Inmate Enrollment	EMR	The number of inmates assigned to a traditional education program on a half-time equivalent basis. Counting Rule: Determine the total number of inmates assigned into an academic program half-time during the reporting period. (Note: a class may consist of all full-time assignments, all half-time assignments, or a combination of both.) For this area, report only half-time assignments.
239	% of Total Capacity Enrolled	Formula Driven Line	Formula: Inmate Quota ÷ Inmate Assignments = Percent of Total Quota Enrolled
240	**Academic Programs - Attendance Tracking**		
241	Average Daily Attendance	EMR	EMR Counting Rule: Formula: [(X-Time ÷ No. of Hours in School Day) ÷ No. of Days in Month] _____ Take the total amount of time student attends class (X-Time) divided by the number
242	Total Hours X-Time	EMR	EMR Counting Rule: Provided by the institution from the Permanent Class Record (PCR). The amount of time an inmate attends the classroom in which they are assigned.
243	Total Hours S-Time	EMR	EMR Counting Rule: Provided by the institution from the Permanent Class Record (PCR). The amount of time an inmate was assigned to a program but was unable to attend due to circumstances beyond their control.
244	Total S-Time Non-Education (Include Custody & Medical S-Time)	EMR	EMR Counting Rule: Provided by the institution from the Permanent Class Record (PCR). The total number of S-time hours that are due to non-education reasons, including, but not limited to, lockdowns, medical and/or other ducats, etc.
245	Total S-Time Education	EMR	EMR Counting Rule: Provided by the institution from the Permanent Class Record (PCR). The total number of Education S-time hours recorded for assigned students, including, but not limited to, teacher vacancies, short-term illness or other unanticipated leave use, training that is not mandatory, special assignment, and acting or out-of-class assignment.

	A	B	C
7		SOURCE	Counting Rule
246	Average Number of Days in School (DIS)	EMR	EMR Counting Rule: Provided by the institution: Formula: Count of all school days ÷ No of Students = Average Number of Days in School _____ Determine the number of school days the inmate has been assigned, based on the OCE negotiated school calendar. For students still assigned, calculate each school day and omit regular days off. (Note, the school calendar is 208 days for 5/8/40 schedules and 164 days for 4/10/40 schedules.) Days are to include all school days, no training or break days, whether or not the inmate was in attendance. To determine the average number of school days, count all days and divide by the number of students in the program.
247	Average Length of Time in Assignment (LTA)	EMR	EMR Counting Rule: Provided by the institution: Formula: LTA: Count of day of entry to end of month. Average LTA ÷ No of Students Assigned = Average Length of Time in Assignment _____ Length of time in an assignment is a statistical reference based upon an inmate's entrance and exit date, based upon the total number of days in a Julian calendar. For students still assigned: count the days from entry to end of month by days. For students that are dropped, use the same formula except replace the last day of the month with the day the student was dropped. The average number of calendar days (based upon the Julian calendar day) inmate students have been assigned to an education program divided by the number of inmate students enrolled/assigned at the end of the month (include students that were dropped during the month).
248	**Academic Programs - Outcomes and Completions**		
249	Number of Program Completions	EMR	EMR Counting Rule: Provided by the institution from the Permanent Class Record (PCR). Total number of students that were unassigned due to completing the entire program, such as ABE II or GED. [Budget Display Act requirement performance measure]
250	English Language Development (ELD)	EMR	The student has completed the ELD program when all requisite assignments have been passed, and the student is promoted to the next level of instruction.
251	Adult Basic Education (ABE) 1	EMR	The student has completed the ABE I program when all requisite assignments have been passed, and the student is promoted to the next level of instruction.
252	Adult Basic Education (ABE) 2	EMR	The student has completed the ABE 2 program when all requisite assignments have been passed, and the student is promoted to the next level of instruction.
253	Adult Basic Education (ABE) 3	EMR	The student has completed the ABE 3 program when all requisite assignments have been passed, and the student is promoted to the next level of instruction.
254	GED Certificate Completion	EMR	Total number of GED certifications earned. Do not include sub tests.
255	High School Diploma	EMR	Count the number of High School Diplomas Earned.
256	Number of inmates on Academic Waiting List	EMR	The total number of inmates at your institution on the Academic Education Programs waiting list.
257	**Academic Programs - Programming Eligible Inmate Population**		
258	Average Reading Level of Inmates (Students)	EMR	The institution's testing coordinators compile the data from an average of the TABE scores that are gathered each month from the numbers of students tested. This information is not part of the EMR Report and needs to be communicated directly from the institution.
259	Inmates (Students) Reading Level < 9.0	EMR	Report the total number of inmates in the institution with a TABE reading score below 9.0. Note: This information is received from the EMR report and is a sum of the following three lines from that report: 1) TABE Scores 3.9, and below; 2) TABE Scores 4.0 - 6.9; and 3) TABE Scores 7.0 - 8.9.
260	Inmates (Students) Reading Level > 9.0	EMR	The total number of inmates in the institution with a TABE reading score 9.0 and above.

	A	B	C
7		SOURCE	Counting Rule
261	**Independent Study Students**		Students who receive their education services via the Independent Learning Method. Independent Study students receive traditional education materials. [Budget Display Act requirement performance measure]
262	Student Quota	EMR	Quota is defined as the number of students who may potentially be assigned in a non-traditional independent study program as a volunteer student. Counting rule: Determine the total inmate quota by multiplying the number of teaching positions to the established student ratio for the program at 120:1.
263	Students Enrolled	EMR	Count the number of enrolled students who are successfully participating in independent study, appropriately documented on the Permanent Class Record Card and producing approximately 15 hours of work per week. These students must be matriculating through a standardized curriculum that will result in a GED or High School diploma. Do not include college students in this count. Do not include students that are not producing at least 15 hours of work per week.
264	**Distance Learning Students**		Students who receive their education services via the Distance Learning Method. Distance Learning students receive their educational materials through correspondence courses. [Budget Display Act requirement performance measure]
265	Student Quota	EMR	Quota is defined as the number of students who may potentially be assigned in a non-traditional Distance Learning program as a volunteer student. Counting rule: Determine the total inmate quota by multiplying the number of teaching positions to established student ratio for the program at 120:1. Do not include college students in this count.
266	Students Enrolled	EMR	The total number of students enrolled in distance learning courses during the reporting month. Distance learning students are enrolled in a professional or semi-professional trade or correspondence instruction course that does not qualify as an accredited college course (i.e., there are no transferable credits or units awarded for satisfactory completion of the course). These distance learning courses must provide the student with a certificate of completion once the student has successfully completed the course. The student must be enrolled and receive services in conjunction with the distance learning coordinator. Distance Learning students are also provided work equal to 15 hours per week, those students not completing a minimum of 15 hours of work a week are not counted.
267	**Bridging Programs**		
268	Inmate Quota (PY Driven)	EMR	Add the number of academic Bridging Education teachers, Re-entry Program instructors, and the Artist Facilitator and multiply by the standard ratio of 54 students. This will equal your Bridging Education Quota.
269	Inmate Enrollment	EMR	Count the number of students assigned to a Bridging Program.
270	**Post Secondary Incarcerated Youthful Offender (IYO) Programs**		
271	Inmate Enrollment	EMR	Complete only if you have an IYO program at your institution. Determine the number of students enrolled in the IYO program at your institution during the reporting month.
272	Total Completions	EMR	Count the number of College Course completions. Do not include in other college section. Determine the number of college courses completed by students who are enrolled in the IYO Program.
273	Completion Certificates Earned	EMR	Count the number of Course completions. Do not include in other college section. Determine the number of transferrable accredited college credits and/or units completed by students who are enrolled in the IYO Program.
274	Completion Degrees Earned	EMR	Count the number of AA degrees earned. Count the number of students who earned an Associate of Arts degree through the IYO Program.

	A	B	C
7		SOURCE	Counting Rule
275	**College Programs (unfunded)**		**This data will only be provided twice annually**
276	No. of College Students Participating	EMR	OCE to provide current counting rule.
277	No. of Course Completions	EMR	OCE to provide current counting rule.
278	No. of Units/Credits Earned (total)	EMR	OCE to provide current counting rule.
279	No. of Associate Degrees	EMR	OCE to provide current counting rule.
280	No. of Bachelor Degrees	EMR	OCE to provide current counting rule.
281	No. of Master Degrees	EMR	OCE to provide current counting rule.
282	No. of College Course Assessments	EMR	OCE to provide current counting rule.
283	**Vocational Programs - Full Time**		
284	Inmate Quota	EMR	The standard full-time equivalent is 27 students per teacher. Teachers may have full-time and half-time students assigned to equal a full-time equivalent of 27. Therefore the quota of full-time students is that portion of students assigned full-time. For example, a teacher has a class quota of 27 full-time equivalents, of which 20 are designated as full-time slots, while 14 are designated as half-time slots to make the full-time equivalent of a quota of 27. The full-time student quota for that teacher will then be 20.
285	Inmate Enrollment	EMR	The number of inmates assigned to a traditional education program on a full-time basis. Counting rule: Determine the total number of inmates assigned into an academic program full-time during the reporting period. (Note: a class may consist of all full-time assignments or a combination of full-time and half-time assignments.) For this area, report only full-time student assignments.
286	% of Total Capacity Enrolled	**Formula Driven Line**	Formula: Inmate Quota ÷ Inmate Assignments = Percent of Total Quota Enrolled
287	**Vocational Programs - Half Time**		
288	Inmate Quota	EMR	The standard full-time equivalent is 27 students per teacher. Teachers may have full-time and half-time students assigned to a full-time equivalent of 27. Therefore the quota of half-time students is that portion of students assigned half-time. For example, a teacher has a class quota of 27 full-time equivalents, of which 20 are designated as full-time slots, while 14 are designated as half-time slots to make the full-time equivalent of a quota of 27. The half-time student quota will then be 14.
289	Inmate Enrollment	EMR	The number of inmates assigned to a traditional education program on a half-time equivalent basis. Counting Rule: Determine the total number of inmates assigned into an academic program half-time during the reporting period. (Note: a class may consist of all full-time assignments, all half-time assignments, or a combination of both.) For this area, report only half-time assignments.
290	% of Total Capacity Enrolled	**Formula Driven Line**	Formula: Inmate Quota ÷ Inmate Assignments = Percent of Total Quota Enrolled

	A	B	C
7		SOURCE	Counting Rule
291	**Vocational Programs - Attendance Tracking**		
292	Average Daily Attendance	EMR	EMR Counting Rule: Formula: [(X-Time ÷ No. of Hours in School Day) ÷ No. of Days in Month] _____ Take the total amount of time student attends class (X-Time) divided by the number of hours of the school day (based on the institution's schedule it may be 6.5, 3.5, etc.) After obtaining that figure, divide by the Number of Days in school for that month.
293	Total X-Time	EMR	EMR Counting Rule: Provided by the institution from the Permanent Class Record (PCR). The amount of time an inmate attends the classroom in which they are assigned.
294	Total S-Time	EMR	EMR Counting Rule: Provided by the institution from the Permanent Class Record (PCR). The amount of time an inmate was assigned to a program but was unable to attend due to circumstances beyond their control.
295	Total S-Time Non-Education (Include Custody & Medical S-Time)	EMR	EMR Counting Rule: Provided by the institution from the Permanent Class Record (PCR). The total number of S-time hours that are due to non-education reasons, including, but not limited to, lock-downs, medical and/or other ducats, etc.
296	Total S-Time Education	EMR	EMR Counting Rule: Provided by the institution from the Permanent Class Record (PCR). The total number of Education S-time hours recorded for assigned students, including, but not limited to, teacher vacancies, short-term illness or other unanticipated leave use, training that is not mandatory, special assignment, and acting or out-of-class assignment.
297	Average Number of Days in School (DIS)	EMR	EMR Counting Rule: Provided by the institution: Formula: Count of all school days ÷ No of Students = Average Number of Days in School _____ Determine the number of school days the inmate has been assigned, based on the OCE negotiated school calendar. For students still assigned, calculate each school day and omit regular days off. (Note, the school calendar is 208 days for 5/8/40 schedules and 164 days for 4/10/40 schedules.) Days are to include all school days, no training or break days, whether or not the inmate was in attendance. To determine the average number of school days, count all days and divide by the number of students in the program.
298	Average Length of Time in Assignment (LTA)	EMR	EMR Counting Rule: Provided by the institution: Formula: LTA: Count of day of entry to end of month. Average LTA ÷ No of Students Students Assigned = Average Length of Time in Assignment _____ Length of time in an assignment is a statistical reference based upon an inmate's entrance and exit date, based upon the total number of days in a Julian calendar. For students still assigned: count the days from entry to end of month by days. For students that are dropped, use the same formula except replace the last day of the month with the day the student was dropped. the average number of calendar days (based upon the Julian calendar day) inmate students have been assigned to an education program divided by the number of inmate students enrolled/assigned at the end of the month (include students that were dropped during the month).
299	**Vocational Programs - Outcomes and Completions**		
300	Number of Inmates on VOC Waiting List	EMR	The total number of inmates at your institution on the Vocational Education Programs waiting list.

	A	B SOURCE	C Counting Rule
7		SOURCE	Counting Rule
301	**National Center for Construction, Education, and Research (NCCER's)**		
302	Component Completion	EMR	The total number of NCCER component completions awarded to inmates during the reporting month. For example in Carpentry, a component completion would be Carpentry Level 1, etc. One book equals one component completion, do not include NCCER Core Completions. Please use the passing date as the date of completion.
303	Program Completion	EMR	The total number of students who have completed all required NCCER components during the reporting month. (Example: If the program has 5 components and the student had completed 4 components prior to this month and he/she completed the last required component this month, this would constitute 1 NCCER Program Completion. (Note: this would also count 1 in the NCCER Carpentry Component Completion box.)+C222
304	**Non - NCCER's**		
305	Course Completion	EMR	The total number of four-digit curriculum courses completed by inmates during the reporting month. For example, V01.00 is Business Occupations and within it are three Office Services courses: V01.02 Level I, V01.03 Level II, and V01.04 Level III. Report each one completed. Similarly Ornamental Horticulture has five courses: V11.01 Landscape Maintenance, V11.02 Landscape Installation, V11.03 Landscape Irrigation, V11.04 Retail Nursery Professional, and V11.05 Pesticide Applicator. Report the total number of vocational courses completed during the month. Do not include NCCER Components in this tab. Please use the passing date as the date of completion.
306	Program Completions	EMR	The total number of students who have completed all required assignments in the program (e.g., Landscaping has five V numbers: V011.01, V011.02, V011.03, V011.04, V011.05. When a student completes all the assignments for all five V number courses, it is considered a program completion.
307	Industry Certifications	EMR	The total number of Industry Certifications awarded to inmates during the reporting month. For example: ASE, ICAR, ASE, C-Tech I, C-Tech II, C-Tech III, ETA, ABO, NIMS, MOS, OPEESA, AWS (do not include NCCER-issued AWS). Please specify type of Certification earned as well in the Accomplishment tabs.
308	Professional License	EMR	The total number of professional licenses awarded inmates during the reporting month by the Board of Barbering and Cosmetology, Department of Pesticide Regulations, Occupational Safety and Health Administration, and Environmental Protection Agency.
309	**Inmate Work Assignments**		
310	Available Assignments	Formula Driven Line	Formula: Full Time Assignments + Half Time Assignments = Total Available Assignments
311	Full Time	DDPS	This data is received from the DDPS (JAWIP) database on the last Friday of the reporting month. This data is a monthly snapshot.
312	Half Time	DDPS	This data is received from the DDPS (JAWIP) database on the last Friday of the reporting month. This data is a monthly snapshot.
313	Eligible Inmates	DDPS	This data is received from the DDPS (JAWIP) database on the last Friday of the reporting month. This data is a monthly snapshot.
314	Inmates Assigned	Formula Driven Line	Formula: Full Time Assignments + Total Half Time Assignments = Total Inmates Assigned
315	Full Time	DDPS	This data is received from the DDPS (JAWIP) database on the last Friday of the reporting month. This data is a monthly snapshot.
316	Half Time	Formula Driven Line	Formula: One Half Time Assignments + Two Half Time Assignments = Total Half Time Assignments
317	One Half Time Assignment	DDPS	This data is received from the DDPS (JAWIP) database on the last Friday of the reporting month. This data is a monthly snapshot.
318	Two Half Time Assignments	DDPS	This data is received from the DDPS (JAWIP) database on the last Friday of the reporting month. This data is a monthly snapshot.
319	Vacant Work Assignments	Formula Driven Line	Formula: Difference of: "Available Assignments" - "Inmates Assigned" = Vacant Work Assignments
320	Percent of Filled Work Assignments	Formula Driven Line	Formula: "Inmates Assigned" ÷ "Available Assignments" = Percent of Filled Work Assignments
321	Inmates Unassigned	Formula Driven Line	Formula: Sum of: "Voluntary" + "Involuntary" = Inmates Unassigned

	A	B	C
7		**SOURCE**	**Counting Rule**
322	Voluntary	**DDPS**	This data is received from the DDPS (JAWIP) database on the last Friday of the reporting month. This data is a monthly snapshot.
323	Involuntary	**DDPS**	This data is received from the DDPS (JAWIP) database on the last Friday of the reporting month. This data is a monthly snapshot.
324	Inmates on Waiting List	**Institution Reported**	Enter the number of inmates on a waiting list for placement into a work assignment on the last counting day of the month. This value can be determined by contacting Inmate Assignments and accessing the *"Inmate Work/Training Assignments Monthly Report."* Determine the total by referring to the section of the report titled "Part B Category Breakdown of Eligible but Unassigned Inmates" and then record the total as listed in the final line "Part B-Total Inmates."
325	**Division of Addiction & Recovery Services (DARS)**		**These figures are gathered using the "Substance Abuse Weekly Population Count Sheet." This worksheet is completed by the CCIII managing your respective SAP program. For institutions with multiple SAP programs, simply combine the program data. When providing the data, please use the last "Substance Abuse Weekly Population Count Sheet" of the month.**
326	SAP Beds	**Institution Reported**	Enter the number of contracted SAP beds available during the reporting period.
327	SAP Beds Filled	**Institution Reported**	Enter the number of SAP beds filled during the reporting period.
328	% of SAP Beds Filled	**Formula Driven Line**	Formula: "SAP Beds Filled" ÷ "SAP Beds" = Percent of SAP Beds Filled [Budget Display Act requirement performance measure]
329	Waiting List of Potential SAP Participants	**Institution Reported**	Enter the number of inmates on the SAP waiting list during the reporting period.
330	Number of Program Completions	**Institution Reported**	Enter the number of SAP program completions during the reporting period. [Budget Display Act requirement performance measure]
331	**Prison Industry Authority**		
332	PIA Assignments	**DDPS**	This data is received from the DDPS (JAWIP) database on the last Friday of the reporting month. This data is a monthly snapshot.
333	PIA Assignments Filled	**DDPS**	This data is received from the DDPS (JAWIP) database on the last Friday of the reporting month. This data is a monthly snapshot.
334	% of PIA Assignments Filled	**Formula Driven Line**	Formula: PIA Assignments Filled ÷ PIA Assignments = Percent of PIA Assignments Filled [Budget Display Act requirement performance measure]
335	PIA Lost Hours	**Formula Driven Line**	PIA Lost Hours = 'Custody' Lost Hours + 'Ducats' Lost Hours + 'Industry Related' Lost Hours + 'Other' Lost Hours + 'Vacant' Lost Hours. This data is retrieved from the PIA Headquarters Lost Hours Report.
336	(Custody) PIA Lost Hours	**PIA Headquarters Lost Hours Report**	Custody Lost Hours include: Lockdowns, restricted movement, recalls, CDC 115, disciplinary hearings, confined to quarters, administrative segregation, gate passes/awaiting or pulled and late releases. This data is retrieved from the 'Custody' column on the PIA Lost Hours Report.
337	(Ducats) PIA Lost Hours	**PIA Headquarters Lost Hours Report**	Ducat Lost Hours include: Medical, ETO time/visits, priority ducats, on the job injury, vocational education break, out to court and lay-in. This data is retrieved from the 'Ducat' column on the PIA Lost Hours Report.
338	(Industry Related) PIA Lost Hours	**PIA Headquarters Lost Hours Report**	Industry-Related Lost Hours include: Material shortages, orders complete (lack of work), supervisor absence, inventory and power outages/equipment downtime. This data is retrieved from the 'Ind-Rel' column on the PIA Lost Hours Report.
339	(Other) PIA Lost Hours	**PIA Headquarters Lost Hours Report**	Other Lost Hours include: Classification hearings, unexcused absence, inclement weather(fog & heat), inappropriate clothing and other. This data is retrieved from the 'Other' column on the PIA Lost Hours Report.
340	(Vacant) PIA Lost Hours	**PIA Headquarters Lost Hours Report**	Vacant Lost Hours: Amount of lost hours due to vacant positions. This data is retrieved from the 'Vacant' column on the PIA Lost Hours Report.

	A	B	C
7		**SOURCE**	**Counting Rule**
341	**Inmate Leisure Time Activity Groups (ILTAG's)**		**Please note that this section only applies to those programs meeting the requirements per CCR Title 15 section 3233. This section is not to include religious program data.**
342	Total Number of ILTAG Groups	**Institution Reported**	Enter the total number of ILTAG groups at the institution that meet the criteria outlined in the CCR Title 15 section 3233.
343	Total Number of Meetings Held	**Formula Driven Line**	Formula: Sum of: "AA" + "NA" + "Veteran's" + "Other" = Total Number of Meetings Held
344	Total Number of Attendees (for all meetings held)	**Formula Driven Line**	Formula: Sum of: "AA" + "NA" + "Veteran's" + "Other" = Total Number of Attendees
345	Total Number of Contact Hours (for all meetings held)	**Formula Driven Line**	Formula: Sum of Contact Hours for: "AA" + "NA" + "Veteran's" + "Other" = Total Number of Contact Hours
346	**Alcoholics Anonymous**		
347	Total Number of Meetings Held	**Institution Reported**	Enter the total number of meetings held during the reporting period.
348	Total Number of Attendees	**Institution Reported**	Enter the total number of AA meeting attendees as of the last day of the monthly reporting period.
349	Contact Hours	**Institution Reported**	This is the total number of AA participants multiplied by the total number of hours assigned each meeting per month. (Total AA monthly meeting participants x Total meeting hours = Total Contact Hours.)
350	**Narcotics Anonymous**		
351	Total Number of Meetings Held	**Institution Reported**	Enter the total number of meetings held during the reporting period.
352	Total Number of Attendees	**Institution Reported**	Enter the total number of NA meeting attendees as of the last day of the monthly reporting period.
353	Contact Hours	**Institution Reported**	This is the total number of NA participants multiplied by the total number of hours assigned each meeting per month. (Total NA monthly meeting participants x Total meeting hours = Total Contact Hours.)
354	**Veterans Groups**		
355	Total Number of Meetings Held	**Institution Reported**	Enter the total number of meetings held during the reporting period.
356	Total Number of Attendees	**Institution Reported**	Enter the total number of Veteran's Groups meeting attendees as of the last day of the monthly reporting period.
357	Contact Hours	**Institution Reported**	This is the total number of Veteran's Group participants multiplied by the total number of hours assigned each meeting per month. (Total Veteran's Group monthly meeting participants x Total meeting hours = Total Contact Hours.)
358	**All Other ILTAGS**		
359	Total Number of Meetings Held	**Institution Reported**	Enter the total number of meetings held during the reporting period.
360	Total Number of Attendees	**Institution Reported**	Enter the total number of Other ILTAG meeting attendees as of the last day of the monthly reporting period.
361	Contact Hours	**Institution Reported**	This is the total number of 'Other' Group participants multiplied by the total number of hours assigned each meeting per month. (Total 'Other' Group monthly meeting participants x Total meeting hours = Total Contact Hours.)

	A	B	C
7		SOURCE	Counting Rule
362	**C. ADMINISTRATION**		
363	**Budget Allotment (Program 25)**		
364	Allotment	**Institution Reported**	Use the latest Budget Change Document, total General Fund column, total of Program line. This will include funds for both Program 25.
365	Surplus/Deficit	**Institution Reported**	Use the latest Monthly Budget Plan, Net General Fund line. For example, if the reporting period is June 2006 the information from the May 2006 Monthly Budget Plan would be used to complete this section.
366	**Budget Allotment (Program 45)**		
367	Allotment	**Institution Reported**	Use the latest Budget Change Document, total General Fund column, total of Program line. This will include funds for Program 45.
368	Surplus/Deficit	**Institution Reported**	Use the latest Monthly Budget Plan, Net General Fund line. For example, if the reporting period is June 2006 the information from the May 2006 Monthly Budget Plan would be used to complete this section.
369	**Personnel Vacancies**		
370	Total of all personnel in filled positions.	**Formula Driven Line**	Formula: Sum of: Filled Budgeted Positions ("Custody" + "Other Custody" + "Education" + "Medical Positions" + "Support Staff" + "Trades" + "Management") = Total of all Personnel in Filled Positions
371	**Custody Codes 9662; 9659; 9656; of (R06, S06)**		
372	Budgeted Positions	**MIRS**	Data is received the first week of the month for the previous month's data.
373	Activations (+) / Deactivations (-)	**Institution Reported**	This reflects the number of positions from pending 607 activity or activation/deactivations of staffing packages (plus being activations, minus being deactivations) for the reporting month. This information will be reported by Personnel, Personnel Assignment or the Budget Analyst.
374	Adjusted Budgeted Total	**Formula Driven Line**	Formula: Sum of: "Budgeted Positions" + "[Activations (+) or Deactivations (-)]" = Adjusted Budgeted Positions
375	Filled Budgeted Positions	**MIRS**	Data is received the first week of the month for the previous month's data.
376	920 Blanket	**MIRS**	Data is received the first week of the month for the previous month's data. The staff in the 920 Blanket are included in the total number of staff for vacancy reporting purposes. 920 Blanket refers to those staff on Long Term Sick status.
377	918 Blanket	**MIRS**	Data is received the first week of the month for the previous month's data. The staff in the 918 Blanket are included in the total number of staff for vacancy reporting purposes. 918 Blanket refers to those staff who are being paid when there is not an authorizing
378	True Vacancy Total	**Formula Driven Line**	Formula: Difference of: "Adjusted Budgeted Total" - ("Filled Budgeted Positions" + "920 Blanketed Positions" + "918 Blanketed Positions") = True Vacancy Total
379	902 Blanket	**MIRS**	Display Purpose Only - (Not factored into formula). Data is received the first week of the month for the previous month's data. 902 Blanket refers to those staff who are being paid as temporary employees.
380	916 Blanket	**MIRS**	Display Purpose Only - (Not factored into formula). Data is received the first week of the month for the previous month's data. 916 Blanket refers to retired annuitant staff.
381	Number of "Other" Type of Leave	**Institution Reported**	Display Purpose Only - (Not factored into formula). Other off pay status employees not in established positions. Examples include Long Term Sick employees still in their budgeted position numbers and employees out on Military Leave still in their budgeted position numbers, etc. This information will be reported by Personnel, Personnel Assignment or the Budget Analyst.

	A	B	C
7		**SOURCE**	**Counting Rule**
382	**Other Custody** **Remaining Codes of (R06, S06)**		**Important: These are all the remaining custody positions not identified in the preceding section.**
383	Budgeted Positions	**MIRS**	Data is received the first week of the month for the previous month's data.
384	Activations (+) / Deactivations (-)	**Institution Reported**	This reflects the number of positions from pending 607 activity or activation/deactivations of staffing packages (plus being activations, minus being deactivations) for the reporting month. This information will be reported by Personnel, Personnel Assignment or the Budget Analyst.
385	Adjusted Budgeted Total	**Formula Driven Line**	Formula: Sum of: "Budgeted Positions" + "[Activations (+) or Deactivations (-)]" = Adjusted Budgeted Positions
386	Filled Budgeted Positions	**MIRS**	Data is received the first week of the month for the previous month's data.
387	920 Blanket	**MIRS**	Data is received the first week of the month for the previous month's data. The staff in the 920 Blanket are included in the total number of staff for vacancy reporting purposes. 920 Blanket refers to those staff on Long Term Sick status.
388	918 Blanket	**MIRS**	Data is received the first week of the month for the previous month's data. The staff in the 918 Blanket are included in the total number of staff for vacancy reporting purposes. 918 Blanket refers to those staff who are being paid when there is not an authorizing position.
389	True Vacancy Total	**Formula Driven Line**	Formula: Difference of: "Adjusted Budgeted Total" - ("Filled Budgeted Positions" + "920 Blanketed Positions" + "918 Blanketed Positions") = True Vacancy Total
390	902 Blanket	**MIRS**	Display Purpose Only - (Not factored into formula). Data is received the first week of the month for the previous month's data. 902 Blanket refers to those staff who are being paid as temporary employees.
391	916 Blanket	**MIRS**	Display Purpose Only - (Not factored into formula). Data is received the first week of the month for the previous month's data. 916 Blanket refers to retired annuitant staff.
392	Number of "Other" Type of Leave	**Institution Reported**	Display Purpose Only - (Not factored into formula). Other off pay status employees not in established positions. Examples include Long Term Sick employees still in their budgeted position numbers and employees out on Military Leave still in their budgeted position numbers, etc. This information will be reported by Personnel, Personnel Assignment or the Budget Analyst.
393	**Education Positions (M03, R03, S03)**		
394	Budgeted Positions	**MIRS**	Data is received the first week of the month for the previous month's data.
395	Activations (+) / Deactivations (-)	**Institution Reported**	Enter the number of position activations/deactivations for the identified bargaining units that occurred during the reporting period. This information will be reported by Personnel, Personnel Assignment or the Budget Analyst. (Deactivations should be expressed as a negative number)
396	Adjusted Budgeted Total	**Formula Driven Line**	Formula: Sum of: "Budgeted Positions" + "[Activations (+) or Deactivations (-)]" = Adjusted Budgeted Positions
397	Filled Budgeted Positions	**MIRS**	Data is received the first week of the month for the previous month's data.
398	920 Blanket	**MIRS**	Data is received the first week of the month for the previous month's data. The staff in the 920 Blanket are included in the total number of staff for vacancy reporting purposes. 920 Blanket refers to those staff on Long Term Sick status.
399	918 Blanket	**MIRS**	Data is received the first week of the month for the previous month's data. The staff in the 918 Blanket are included in the total number of staff for vacancy reporting purposes. 918 Blanket refers to those staff who are being paid when there is not an authorizing position.
400	True Vacancy Total	**Formula Driven Line**	Formula: Difference of: "Adjusted Budgeted Total" - ("Filled Budgeted Positions" + "920 Blanketed Positions" + "918 Blanketed Positions") = True Vacancy Total
401	902 Blanket	**MIRS**	Display Purpose Only - (Not factored into formula). Data is received the first week of the month for the previous month's data. 902 Blanket refers to those staff who are being paid as temporary employees.
402	916 Blanket	**MIRS**	Display Purpose Only - (Not factored into formula). Data is received the first week of the month for the previous month's data. 916 Blanket refers to retired annuitant staff.
403	Number of "Other" Type of Leave	**Institution Reported**	Display Purpose Only - (Not factored into formula). Other off pay status employees not in established positions. Examples include Long Term Sick employees still in their budgeted position numbers and employees out on Military Leave still in their budgeted position numbers, etc. This information will be reported by Personnel, Personnel Assignment or the Budget Analyst.

	A	B	C
7		SOURCE	Counting Rule
404	**Medical Positions (16, 17, 18, 19, 20, R, S, & M)**		
405	Budgeted Positions	MIRS	Data is received the first week of the month for the previous month's data.
406	Activations (+) / Deactivations (-)	Institution Reported	Enter the number of position activations/deactivations for the identified bargaining units that occurred during the reporting period. This information will be reported by Personnel, Personnel Assignment or the Budget Analyst. (Deactivations should be expressed as a negative number)
407	Adjusted Budgeted Total	Formula Driven Line	Formula: Sum of: "Budgeted Positions" + "[Activations (+) or Deactivations (-)]" = Adjusted Budgeted Positions
408	Filled Budgeted Positions	MIRS	Data is received the first week of the month for the previous month's data.
409	920 Blanket	MIRS	Data is received the first week of the month for the previous month's data. The staff in the 920 Blanket are included in the total number of staff for vacancy reporting purposes. 920 Blanket refers to those staff on Long Term Sick status.
410	918 Blanket	MIRS	Data is received the first week of the month for the previous month's data. The staff in the 918 Blanket are included in the total number of staff for vacancy reporting purposes. 918 Blanket refers to those staff who are being paid when there is not an authorizing
411	True Vacancy Total	Formula Driven Line	Formula: Difference of: "Adjusted Budgeted Total" - ("Filled Budgeted Positions" + "920 Blanketed Positions" + "918 Blanketed Positions") = True Vacancy Total
412	902 Blanket	MIRS	Display Purpose Only - (Not factored into formula). Data is received the first week of the month for the previous month's data. 902 Blanket refers to those staff who are being paid as temporary employees.
413	916 Blanket	MIRS	Display Purpose Only - (Not factored into formula). Data is received the first week of the month for the previous month's data. 916 Blanket refers to retired annuitant staff.
414	Number of "Other" Type of Leave	Institution Reported	Display Purpose Only - (Not factored into formula). Other off pay status employees not in established positions. Examples include Long Term Sick employees still in their budgeted position numbers and employees out on Military Leave still in their budgeted position numbers, etc. This information will be reported by Personnel, Personnel Assignment or the Budget Analyst.
415	**Support Staff (R01, S01, R04, S04)**		
416	Budgeted Positions	MIRS	Data is received the first week of the month for the previous month's data.
417	Activations (+) / Deactivations (-)	Institution Reported	Enter the number of position activations/deactivations for the identified bargaining units that occurred during the reporting period. This information will be reported by Personnel, Personnel Assignment or the Budget Analyst. (Deactivations should be expressed as a negative number)
418	Adjusted Budgeted Total	Formula Driven Line	Formula: Sum of: "Budgeted Positions" + "[Activations (+) or Deactivations (-)]" = Adjusted Budgeted Positions
419	Filled Budgeted Positions	MIRS	Data is received the first week of the month for the previous month's data.
420	920 Blanket	MIRS	Data is received the first week of the month for the previous month's data. The staff in the 920 Blanket are included in the total number of staff for vacancy reporting purposes. 920 Blanket refers to those staff on Long Term Sick status.
421	918 Blanket	MIRS	Data is received the first week of the month for the previous month's data. The staff in the 918 Blanket are included in the total number of staff for vacancy reporting purposes. 918 Blanket refers to those staff who are being paid when there is not an authorizing position.
422	True Vacancy Total	Formula Driven Line	Formula: Difference of: "Adjusted Budgeted Total" - ("Filled Budgeted Positions" + "920 Blanketed Positions" + "918 Blanketed Positions") = True Vacancy Total
423	902 Blanket	MIRS	Display Purpose Only - (Not factored into formula). Data is received the first week of the month for the previous month's data. 902 Blanket refers to those staff who are being paid as temporary employees.
424	916 Blanket	MIRS	Display Purpose Only - (Not factored into formula). Data is received the first week of the month for the previous month's data. 916 Blanket refers to retired annuitant staff.
425	Number of "Other" Type of Leave	Institution Reported	Display Purpose Only - (Not factored into formula). Other off pay status employees not in established positions. Examples include Long Term Sick employees still in their budgeted position numbers and employees out on Military Leave still in their budgeted position numbers, etc. This information will be reported by Personnel, Personnel Assignment or the Budget Analyst.

	A	B	C
7		SOURCE	Counting Rule
426	**Trades (R 12, 13, 15; S 12, 13, 15)**		
427	Budgeted Positions	MIRS	Data is received the first week of the month for the previous month's data.
428	Activations (+) / Deactivations (-)	Institution Reported	Enter the number of position activations/deactivations for the identified bargaining units that occurred during the reporting period. This information will be reported by Personnel, Personnel Assignment or the Budget Analyst. (Deactivations should be expressed as a negative number)
429	Adjusted Budgeted Total	Formula Driven Line	Formula: Sum of: "Budgeted Positions" + "[Activations (+) or Deactivations (-)]" = Adjusted Budgeted Positions
430	Filled Budgeted Positions	MIRS	Data is received the first week of the month for the previous month's data.
431	920 Blanket	MIRS	Data is received the first week of the month for the previous month's data. The staff in the 920 Blanket are included in the total number of staff for vacancy reporting purposes. 920 Blanket refers to those staff on Long Term Sick status.
432	918 Blanket	MIRS	Data is received the first week of the month for the previous month's data. The staff in the 918 Blanket are included in the total number of staff for vacancy reporting purposes. 918 Blanket refers to those staff who are being paid when there is not an authorizing position.
433	True Vacancy Total	Formula Driven Line	Formula: Difference of: "Adjusted Budgeted Total" - ("Filled Budgeted Positions" + "920 Blanketed Positions" + "918 Blanketed Positions") = True Vacancy Total
434	902 Blanket	MIRS	Display Purpose Only - (Not factored into formula). Data is received the first week of the month for the previous month's data. 902 Blanket refers to those staff who are being paid as temporary employees.
435	916 Blanket	MIRS	Display Purpose Only - (Not factored into formula). Data is received the first week of the month for the previous month's data. 916 Blanket refers to retired annuitant staff.
436	Number of "Other" Type of Leave	Institution Reported	Display Purpose Only - (Not factored into formula). Other off pay status employees not in established positions. Examples include Long Term Sick employees still in their budgeted position numbers and employees out on Military Leave still in their budgeted position numbers, etc. This information will be reported by Personnel, Personnel Assignment or the Budget Analyst.
437	**Management (M01, M06, E99)**		
438	Budgeted Positions	MIRS	Data is received the first week of the month for the previous month's data.
439	Activations (+) / Deactivations (-)	Institution Reported	Enter the number of position activations/deactivations for the identified bargaining units that occurred during the reporting period. This information will be reported by Personnel, Personnel Assignment or the Budget Analyst. (Deactivations should be expressed as a negative number)
440	Adjusted Budgeted Total	Formula Driven Line	Formula: Sum of: "Budgeted Positions" + "[Activations (+) or Deactivations (-)]" = Adjusted Budgeted Positions
441	Filled Budgeted Positions	MIRS	Data is received the first week of the month for the previous month's data.
442	920 Blanket	MIRS	Data is received the first week of the month for the previous month's data. The staff in the 920 Blanket are included in the total number of staff for vacancy reporting purposes. 920 Blanket refers to those staff on Long Term Sick status.
443	918 Blanket	MIRS	Data is received the first week of the month for the previous month's data. The staff in the 918 Blanket are included in the total number of staff for vacancy reporting purposes. 918 Blanket refers to those staff who are being paid when there is not an authorizing position.
444	True Vacancy Total	Formula Driven Line	Formula: Difference of: "Adjusted Budgeted Total" - ("Filled Budgeted Positions" + "920 Blanketed Positions" + "918 Blanketed Positions") = True Vacancy Total
445	902 Blanket	MIRS	Display Purpose Only - (Not factored into formula). Data is received the first week of the month for the previous month's data. 902 Blanket refers to those staff who are being paid as temporary employees.
446	916 Blanket	MIRS	Display Purpose Only - (Not factored into formula). Data is received the first week of the month for the previous month's data. 916 Blanket refers to retired annuitant staff.
447	Number of "Other" Type of Leave	Institution Reported	Display Purpose Only - (Not factored into formula). Other off pay status employees not in established positions. Examples include Long Term Sick employees still in their budgeted position numbers and employees out on Military Leave still in their budgeted position numbers, etc. This information will be reported by Personnel, Personnel Assignment or the Budget Analyst.

	A	B	C
7		**SOURCE**	**Counting Rule**
448	**Overtime**		
449	Total	**Formula Driven Line**	Formula: Sum of: "Custody" + "Non-Custody" + "Medical" = Total Overtime
450	AVG Hours Per Staff	**Formula Driven Line**	Formula: Sum of: "Total Overtime" ÷ "Total of All Personnel in Filled Positions" = Average Hours Per Staff
451	Custody	**Formula Driven Line**	Formula: Sum of: "Lieutenants" + "Sergeants" + "Officers" + "Other Custody" = Custody Overtime
452	Lieutenants	**MIRS**	The total number of overtime hours used by the lieutenant classification during the reporting period. Data is received the week following the 20th of the month for the previous month's data.
453	Sergeants	**MIRS**	The total number of overtime hours used by the sergeant classification during the reporting period. Data is received the week following the 20th of the month for the previous month's data.
454	Officers	**MIRS**	The total number of overtime hours used by the officer classification during the reporting period. Data is received the week following the 20th of the month for the previous month's data.
455	Other Custody	**MIRS**	The total number of overtime hours used by other custody classifications during the reporting period. Data is received the week following the 20th of the month for the previous month's data.
456	Non-Custody	**MIRS**	The total number of overtime hours used by non-custody classifications during the reporting period. Data is received the week following the 20th of the month for the previous month's data.
457	Medical	**MIRS**	The total number of overtime hours used by medical classifications during the reporting period. Data is received the week following the 20th of the month for the previous month's data.
458	**Sick Leave**		
459	Total Hours	**Formula Driven Line**	Formula: Sum of: "Custody" + "Non-Custody" + "Medical" = Total Sick Leave
460	AVG Hours Per Staff	**Formula Driven Line**	Formula: "Total Sick Leave" ÷ "Total of All Personnel in Filled Positions" = Average Hours Per Staff
461	Custody	**Formula Driven Line**	Formula: Sum of: "Lieutenants" + "Sergeants" + "Officers" + "Other Custody" = Custody Sick Leave
462	Lieutenants	**MIRS**	The total number of sick leave hours used by the lieutenant classification during the reporting period. Data is received the week following the 23rd of each month for the previous month's data (after SCO has consolidated the Sick Leave data).
463	Sergeants	**MIRS**	The total number of sick leave hours used by the sergeant classification during the reporting period. Data is received the week following the 23rd of each month for the previous month's data (after SCO has consolidated the Sick Leave data).
464	Officers	**MIRS**	The total number of sick leave hours used by the officer classification during the reporting period. Data is received the week following the 23rd of each month for the previous month's data (after SCO has consolidated the Sick Leave data).
465	Other Custody	**MIRS**	The total number of sick leave hours used by other custody classifications during the reporting period. Data is received the week following the 23rd of each month for the previous month's data (after SCO has consolidated the Sick Leave data).
466	Non-Custody	**MIRS**	The total number of sick leave hours used by non-custody classifications during the reporting period. Data is received the week following the 23rd of each month for the previous month's data (after SCO has consolidated the Sick Leave data).
467	Medical	**MIRS**	The total number of sick leave hours used by medical classifications during the reporting period. Data is received the week following the 23rd of each month for the previous month's data (after SCO has consolidated the Sick Leave data).

	A	B	C
7		SOURCE	Counting Rule
468	**In-Lieu of Sick Leave**		
469	Total Hours	**Formula Driven Line**	Formula: Sum of: "Custody" + "Non-Custody" + "Medical = Total Sick Leave
470	AVG Hours Per Staff	**Formula Driven Line**	Formula: Total Sick Leave ÷ Total of All Personnel in Filled Positions = Average Hours Per Staff
471	Custody	**Formula Driven Line**	Formula: Sum of: "Lieutenants" + "Sergeants" + "Officers" + "Other Custody" = Custody Sick Leave
472	Lieutenants	**MIRS**	The total number of "in lieu of sick leave hours" used by the lieutenant classification during the reporting period. Data is received the week following the 23rd of the month for the previous month's data (after SCO has consolidated the Sick Leave data).
473	Sergeants	**MIRS**	The total number of "in lieu of sick leave hours" used by the sergeant classification during the reporting period. Data is received the week following the 23rd of the month for the previous month's data (after SCO has consolidated the Sick Leave data).
474	Officers	**MIRS**	The total number of "in lieu of sick leave hours" used by the officer classification during the reporting period. Data is received the week following the 23rd of the month for the previous month's data (after SCO has consolidated the Sick Leave data).
475	Other Custody	**MIRS**	The total number of "in lieu of sick leave hours" used by other custody classifications during the reporting period. Data is received the week following the 23rd of the month for the previous month's data (after SCO has consolidated the Sick Leave data).
476	Non-Custody	**MIRS**	The total number of "in lieu of sick leave hours" used by non-custody classifications during the reporting period. Data is received the week following the 23rd of the month for the previous month's data (after SCO has consolidated the Sick Leave data).
477	Medical	**MIRS**	The total number of "in lieu of sick leave hours" used by medical classifications during the reporting period. Data is received the week following the 23rd of the month for the previous month's data (after SCO has consolidated the Sick Leave data).
478	**Annual Leave**		
479	Total Hours	**Formula Driven Line**	Formula: Sum of 'Custody' + 'Non-Custody' + 'Medical' = Total Annual Leave.
480	AVG Hours Per Staff	**Formula Driven Line**	Formula: Sum of 'Total Annual Leave' ÷ 'Total of All Personnel in Filled Positions' = Average Hours Per Staff.
481	Custody	**Formula Driven Line**	Formula: Sum of 'Lieutenants' + 'Sergeants' + 'Officers' + 'Other Custody' = Custody Annual Leave.
482	Lieutenants	**MIRS**	The total number of 'Annual Leave Hours' taken by the Lieutenant classification during the reporting period. All hours with the 'AL' as the leave code.
483	Sergeants	**MIRS**	The total number of 'Annual Leave Hours' taken by the Sergeant classification during the reporting period. All hours with the 'AL' as the leave code.
484	Officers	**MIRS**	The total number of 'Annual Leave Hours' taken by the Officer classification during the reporting period. All hours with the 'AL' as the leave code.
485	Other Custody	**MIRS**	The total number of 'Annual Leave Hours' taken by the Other Custody classification during the reporting period. All hours with the 'AL' as the leave code.
486	Non-Custody	**MIRS**	The total number of 'Annual Leave Hours' taken by the Non-Custody classification during the reporting period. All hours with the 'AL' as the leave code.
487	Medical	**MIRS**	The total number of 'Annual Leave Hours' taken by the Medical classifications during the reporting period. All hours with the 'AL' as the leave code.

	A	B	C
7		SOURCE	Counting Rule
488	**Workers' Compensation**		
489	Custody -- Number of Staff off Work due to accepted and pending claims.	Institution Reported	Enter the number of custody staff (program 25, R06, S06, and M06) off work due to an approved or pending workers' compensation claim. Enter the data as a point-in-time number as of the last working day of each reporting period.
490	Off Work Rate (Per 100 Staff)	Formula Driven Line	Formula: "Total Number Custody Staff Off Work Due to Claims" ÷ "Total of All Personnel in Filled Positions" = Ratio per 100 Staff
491	Pending Claims	Institution Reported	Enter the number of work related compensation claims that are pending during the reporting period. Enter the data as a point-in-time number as of the last working day of each reporting period.
492	New Claims	Institution Reported	Enter the number of work related compensation claims that were initiated during the reporting period. Enter the data as a point-in-time number as of the last working day of each reporting period.
493	Closed Claims	Institution Reported	Enter the number of work related compensation claims that were closed during the reporting period. Enter the data as a point-in-time number as of the last working day of each reporting period.
494	Non-Custody -- Number of Staff off Work due to accepted and pending claims.	Institution Reported	Enter the number of non-custody staff (Program 25 and Program 45, all bargaining units except for R06, S06, and M06) off work due to an approved or pending workers' compensation claim. Enter data as a point-in-time as of the last working day of each reporting period.
495	Off Work Rate (Per 100 Staff)	Formula Driven Line	Formula: "Total Number Non-Custody Staff Off Work Due to Claims" ÷ "Total of All Personnel in Filled Positions" = Ratio per 100 Staff
496	Pending Claims	Institution Reported	Enter the number of work related compensation claims that are pending during the reporting period. Enter the data as a point-in-time number as of the last working day of each reporting period.
497	New Claims	Institution Reported	Enter the number of work related compensation claims that were initiated during the reporting period. Enter the data as a point-in-time number as of the last working day of each reporting period.
498	Closed Claims	Institution Reported	Enter the number of work related compensation claims that were closed during the reporting period. Enter the data as a point-in-time number as of the last working day of each reporting period.
499	**NDI/FMLA**		
500	Custody -- Number of Staff off Work due to non-work related illness/injuries.	Institution Reported	Enter the number of custody staff (Program 25, R06, S06, and M06) off work due to a non-work related illness or injury. This includes rejected workers' compensation claims. Enter the data as a point-in-time as of the last working day of each reporting period.
501	Off Work Rate (Per 100 Staff)	Formula Driven Line	Formula: "Total Number Custody Staff Off Work Due to Non-Work Related" ÷ "Total of All Personnel in Filled Positions" = Ratio per 100 Staff
502	Non-Custody -- Number of Staff off Work due to non-work related illness/injuries.	Institution Reported	Enter the number of non-custody staff (Program 25 and Program 45, all bargaining units except R06, S06, and M06) off work due to a non-work related illness or injury. This includes rejected workers' compensation claims. Enter the data as a point-in-time as of the last working day of each reporting period.
503	Off Work Rate (Per 100 Staff)	Formula Driven Line	Formula: "Total Number Non-Custody Staff Off Work Due to Non-Work Related" ÷ "Total of All Personnel in Filled Positions" = Ratio per 100 Staff

	A	B	C
7		SOURCE	Counting Rule
504	Accounting Penalties ($ Amount)		Enter this data by linking to the latest penalty report. Linked: //HQOffice1/Accountingshare/Acctdata/MonthlyActivityCDCRActivity0406.xls.
505	Institutions (Program 25)	Institution Reported	Enter the dollar amount of accounting penalties in Program 25 that occurred during the reporting period. [Budget Display Act requirement performance measure]
506	Education (Program 45)	Institution Reported	Enter the dollar amount of accounting penalties in Program 45 that occurred during the reporting period. [Budget Display Act requirement performance measure]
507	RAO Accounting Penalties ($ Amounts)		
508	Institutions (Program 25)	Institution Reported	Enter the dollar amount of RAO incurred accounting penalties in Program 25 that occurred during the reporting period.
509	Institutions (Program 45)	Institution Reported	Enter the dollar amount of RAO incurred accounting penalties in Program 45 that occurred during the reporting period.
510	Regulatory Citations - Cal OSHA		
511	Number of Penalties	Institution Reported	Enter the total number of OSHA penalties/citations received during the reporting period.
512	Dollar Amount	Institution Reported	Enter the total dollar amount of the OSHA penalties/citations received.
513	Work Orders		
514	Number of emergency Work Orders (priority 1) received/submitted	Institution Reported	Priority 1 = Emergencies This is the Maintenance Monthly Report in Plant Operations (POM Report). The data is obtained from the Plant Operations Maintenance Work Order Summary Report (SAPMS) dated from the first day of the previous month to the last day of the previous month. Enter the data as a point-in-time as of the last working day of each reporting period.
515	Number of emergency Work Orders (priority 1) completed	Institution Reported	Priority 1 = Emergencies This is the Maintenance Monthly Report in Plant Operations (POM Report). The data is obtained from the Plant Operations Maintenance Work Order Summary Report (SAPMS) dated from the first day of the previous month to the last day of the previous month. Enter the data as a point-in-time as of the last working day of each reporting period.
516	Number of preventative maintenance Work Orders (priority 2) received/submitted	Institution Reported	Priority 2 = Emergencies This is the Maintenance Monthly Report in Plant Operations (POM Report). The data is obtained from the Plant Operations Maintenance Work Order Summary Report (SAPMS) dated from the first day of the previous month to the last day of the previous month. Enter the data as a point-in-time as of the last working day of each reporting period.
517	Number of preventative maintenance Work Orders (priority 2) completed	Institution Reported	Priority 2 = Emergencies This is the Maintenance Monthly Report in Plant Operations (POM Report). The data is obtained from the Plant Operations Maintenance Work Order Summary Report (SAPMS) dated from the first day of the previous month to the last day of the previous month. Enter the data as a point-in-time as of the last working day of each reporting period.
518	Number of corrective Work Orders (priority 3 and 4) received/submitted	Institution Reported	Priority 3 = Emergencies Priority 4= Emergencies This is the Maintenance Monthly Report in Plant Operations (POM Report). The data is obtained from the Plant Operations Maintenance Work Order Summary Report (SAPMS) dated from the first day of the previous month to the last day of the previous month. Enter the data as a point-in-time as of the last working day of each reporting period.
519	Number of corrective Work Orders (priority 3 and 4) completed	Institution Reported	Priority 3 = Emergencies Priority 4= Emergencies This is the Maintenance Monthly Report in Plant Operations (POM Report). The data is obtained from the Plant Operations Maintenance Work Order Summary Report (SAPMS) dated from the first day of the previous month to the last day of the previous month. Enter the data as a point-in-time as of the last working day of each reporting period.

	A	B	C
7		**SOURCE**	**Counting Rule**
520	Number of project Work Orders (priority 5) received/submitted	**Institution Reported**	Priority 5 = Emergencies This is the Maintenance Monthly Report in Plant Operations (POM Report). The data is obtained from the Plant Operations Maintenance Work Order Summary Report (SAPMS) dated from the first day of the previous month to the last day of the previous month. Enter the data as a point-in-time as of the last working day of each reporting period.
521	Number of project Work Orders (priority 5) completed	**Institution Reported**	Priority 5 = Emergencies This is the Maintenance Monthly Report in Plant Operations (POM Report). The data is obtained from the Plant Operations Maintenance Work Order Summary Report (SAPMS) dated from the first day of the previous month to the last day of the previous month. Enter the data as a point-in-time as of the last working day of each reporting period.
522	% of personnel hours spent on preventative maintenance	**Institution Reported**	X = (PM Hours/(# of Staff x 173.3) * 100. Run the POM report "Work Order Summary," capture the total number of available staff located on the total line under "# of staff." Multiply this figure by 173.3 (the average number of working hours in a month for 168/176 schedule). Treat this as 'available hours' for the month. Capture the total under 2 for "Preventative Maintenance." Divide the "Preventative Maintenance hours' by the 'available hours,' then multiply the figure again by 100 to arrive at the percentage.
523	**Employee Grievances and Staff Complaints**		
524	Total	**Formula Driven Line**	Formula: Sum of: "Health & Safety" + "Conditions of Work" + "E.E.O." = Total Employee Grievances and Staff Complaints
525	Per 100 Staff	**Formula Driven Line**	Formula: "Employee Grievances and Staff Complaints Total" ÷ "Total of All Personnel in Filled Positions" = Ratio per 100 Staff
526	Health & Safety	**Institution Reported**	This is the total number of formal health and safety grievances and staff complaints that were filed during the preceding calendar month. The source of this data is through a Grievance Log and/or an Officer/Analyst/Representative in the institution's Labor Relations Office.
527	Conditions of Work	**Institution Reported**	This is the total number of formal conditions of work and staff complaints that were filed during the preceding calendar month. The source of this data is through a Grievance Log and/or an Officer/Analyst/Representative in the institution's Labor Relations Office.
528	E.E.O	**Institution Reported**	This is the total number of EEO complaints that were filed during the preceding calendar month. The source of this data is through an EEO Log and/or the institutional EEO Coordinator/Representative.
529	**Staff Investigations**		**This section excludes Medical Staff investigations.**
530	Total Central Intake Requests	**Institution Reported**	Enter the number of Central Intake Requests submitted during the reporting period.
531	Per 100 Staff	**Formula Driven Line**	Formula: "Total Central Intake Requests" ÷ "Total of All Personnel in Filled Positions" = Ratio per 100 Staff
532	Central Intake Requests Accepted	**Institution Reported**	Enter the number of Central Intake Requests accepted during the reporting period.
533	Central Intake Requests Rejected	**Institution Reported**	Enter the number of Central Intake Requests rejected and returned during the reporting period. This is a point in time count as of the last day of the reporting period.
534	Central Intake Requests Approved for Direct Action	**Institution Reported**	Enter the number of Central Intake Requests approved for Direct Action during the reporting period. This is a point in time count as of the last day of the reporting period.
535	Total Direct Action Requests Submitted	**Institution Reported**	Enter the number of Direct Action Requests submitted during the reporting period. This is a point in time count as of the last day of the reporting period.
536	Direct Action Requests Accepted	**Institution Reported**	Enter the number of Direct Action Requests accepted during the reporting period. This is a point in time count as of the last day of the reporting period.
537	Direct Action Requests Rejected	**Institution Reported**	Enter the number of Direct Action Requests rejected and returned during the reporting period. This is a point in time count as of the last day of the reporting period.
538	Number of Open Investigations	**Institution Reported**	Enter the total number of open investigations during the reporting period. This is a point-in-time count as of the last day of the reporting period.
539	Number of Closed Investigations	**Institution Reported**	Enter the total number of investigations closed during the reporting period. This is a point-in-time count as of the last day of the reporting period.

	A	B	C
7		SOURCE	Counting Rule
540	Investigations Exceeding 180 calendar days	Institution Reported	Enter the total number of investigations that have exceeded 180 calendar days.
541	Investigations Exceeding the Statute of Limitations	Institution Reported	Enter the total number of investigation that have exceeded the statute of limitations.
542	**Medical Staff Investigations**		
543	Total Central Intake Requests	Institution Reported	Enter the number of Medical Central Intake Requests submitted during the reporting period.
544	Per 100 Staff	Institution Reported	Formula: "Total Central Intake Requests" ÷ "Total of All Personnel in Filled Positions" = Ratio per 100 Staff
545	Central Intake Requests Accepted	Institution Reported	Enter the number of Central Intake Requests accepted during the reporting period.
546	Central Intake Requests Rejected	Institution Reported	Enter the number of Central Intake Requests rejected and returned during the reporting period. This is a point in time count as of the last day of the reporting period.
547	Central Intake Requests Approved for Direct Action	Institution Reported	Enter the number of Central Intake Requests approved for Direct Action during the reporting period. This is a point in time count as of the last day of the reporting period.
548	Total Direct Action Requests Submitted	Institution Reported	Enter the number of Direct Action Requests submitted during the reporting period. This is a point in time count as of the last day of the reporting period.
549	Direct Action Requests Accepted	Institution Reported	Enter the number of Medical Direct Action Requests accepted during the reporting period. This is a point in time count as of the last day of the reporting period.
550	Direct Action Requests Rejected	Institution Reported	Enter the number of Medical Direct Action Requests rejected and returned during the reporting period. This is a point in time count as of the last day of the reporting period.
551	Number of Open Investigations	Institution Reported	Enter the total number of open investigations during the reporting period. This is a point-in-time count as of the last day of the reporting period.
552	Number of Closed Investigations	Institution Reported	Enter the total number of investigations closed during the reporting period. This is a point-in-time count as of the last day of the reporting period.
553	Investigations exceeding 180 calendar days	Institution Reported	Enter the total number of investigations that have exceeded 180 calendar days.
554	Investigations exceeding the Statute of Limitations	Institution Reported	Enter the total number of investigation that have exceeded the statute of limitations.
555	**Adverse Actions**		
556	Total	Institution Reported	Enter the total number of adverse actions initiated during the reporting period.
557	Per 100 Staff	Formula Driven Line	Formula: "Total Adverse Actions" ÷ "Total of All Personnel in Filled Positions" = Ratio per 100 Staff
558	Dismissals	Institution Reported	Enter the total number of dismissals issued during the reporting period.
559	**Sick Leave Management**		
560	Letter of Instruction - Sick Leave (1st Letter) (R06 and S06 Staff Only)	Institution Reported	Please provide the number of first time Letters of Instruction (LOI) issued to employees for the reporting month. This is the first LOI that the employee has received for violation of the Sick Leave Policy.
561	Letter of Instruction - Sick Leave (2nd Letter) (R06 and S06 Staff Only)	Institution Reported	Please provide the number of subsequent Letters of Instruction (LOI) issued to employees for the reporting month. This is any subsequent LOI issued the employee for the reporting month. These are second and third LOI's that the employee has received for violations of the Sick Leave Policy.
562	Adverse Actions for Sick Leave (R06 and S06 Staff Only)	Institution Reported	Please provide the number of Adverse Actions issued to employees for the reporting month. These are Adverse Actions that the employee has received for violation of the Sick Leave Policy.

	A	B	C
7		SOURCE	Counting Rule
563	**D. Mission Specific Elements**		
564	**D.1 Reception Centers**		
565	**Estimated Inmate Processing Time Period from Arrival to Transfer**		
566	Total Number of Cases/Inmates	**Formula Driven Line**	Formula: Sum of: "New Commitment" + "Parole Violator w/New Term" + "Parole Violator RTC" + "Pending Revocation" + "'Z' Cases (1203.03)" + "'N' Numbers (Civil Addicts)" = Total Number of Cases/Inmates
567	New Commitment	**Mission Reported**	Mission Reported - Counting Rule in Progress
568	Parole Violator w/ New Term	**Mission Reported**	Mission Reported - Counting Rule in Progress
569	Parole Violator Return To Custody	**Mission Reported**	Mission Reported - Counting Rule in Progress
570	Pending Revocation	**Mission Reported**	Mission Reported - Counting Rule in Progress
571	Z Cases (1203.03)	**Mission Reported**	Mission Reported - Counting Rule in Progress
572	"N" Numbers (Civil Addict)	**Mission Reported**	Mission Reported - Counting Rule in Progress
573	From Time of Arrival to Transfer (Average)	**Formula Driven Line**	Formula: Sum of: "New Commitment" + "Parole Violator w/New Term" + "Parole Violator RTC" = Time of Arrival to Transfer (Average)
574	New Commitment	**Mission Reported**	Mission Reported - Counting Rule in Progress
575	Parole Violator w/ New Term	**Mission Reported**	Mission Reported - Counting Rule in Progress
576	Parole Violator Return To Custody	**Mission Reported**	Mission Reported - Counting Rule in Progress
577	**Continue On Parole**		
578	Total Number	**Mission Reported**	Mission Reported - Counting Rule in Progress
579	Average Stay	**Mission Reported**	Mission Reported - Counting Rule in Progress
580	**Inmates Endorsed Pending Transfer**		
581	Sensitive Needs Yard (SNY)	**Formula Driven Line**	Formula: Sum of: "Level II" + "Level III" + "Level IV" = SNY Inmates Endorsed Pending Transfer
582	Level II	**Mission Reported**	Mission Reported - Counting Rule in Progress
583	Level III	**Mission Reported**	Mission Reported - Counting Rule in Progress
584	Level IV	**Mission Reported**	Mission Reported - Counting Rule in Progress
585	SNY Pending Endorsement	**Mission Reported**	Mission Reported - Counting Rule in Progress

	A	B	C
7		SOURCE	Counting Rule
586	American Disability Act (ADA)	Formula Driven Line	Formula: Sum of: "Level I" + "Level II" + "Level III" + "DPW-SHU" + "Level IV" = ADA Inmates Endorsed Pending Transfer
587	Level I	Mission Reported	Mission Reported - Counting Rule in Progress
588	Level II	Mission Reported	Mission Reported - Counting Rule in Progress
589	Level III	Mission Reported	Mission Reported - Counting Rule in Progress
590	DPW - SHU	Mission Reported	Mission Reported - Counting Rule in Progress
591	Level IV	Mission Reported	Mission Reported - Counting Rule in Progress
592	Enhanced Outpatient Program (EOP)	Formula Driven Line	Formula: Sum of: "Level II" + "Level III" + "Level IV" = EOP Inmates Endorsed Pending Transfer
593	Level II	Mission Reported	Mission Reported - Counting Rule in Progress
594	Level III	Mission Reported	Mission Reported - Counting Rule in Progress
595	Level IV	Mission Reported	Mission Reported - Counting Rule in Progress
596	Clark	Mission Reported	Mission Reported - Counting Rule in Progress
597	Correctional Clinical Case Mgmt. System (CCCMS)	Formula Driven Line	Formula: Sum of: "Level I" + "Level II" + "Level III" + "Level IV-270" + "Level IV-180" = CCCMS Inmates Endorsed Pending Transfer
598	Level I	Mission Reported	Mission Reported - Counting Rule in Progress
599	Level II	Mission Reported	Mission Reported - Counting Rule in Progress
600	Level III	Mission Reported	Mission Reported - Counting Rule in Progress
601	Level IV-270	Mission Reported	Mission Reported - Counting Rule in Progress
602	Level IV-180	Mission Reported	Mission Reported - Counting Rule in Progress
603	Community Correctional Facilities (CCF) & Municipal Comm. Corr. Facilities (MCCF)	Mission Reported	Mission Reported - Counting Rule in Progress
604	Other	Mission Reported	Mission Reported - Counting Rule in Progress
605	General Population	Formula Driven Line	Formula: Sum of: "Level I" + "Level II" + "Level III" + "Level III-270" + "Level IV-180" + "Security Housing Unit (SHU)" = General Population Inmates Endorsed Pending Transfer
606	Level I	Mission Reported	Mission Reported - Counting Rule in Progress
607	Level II	Mission Reported	Mission Reported - Counting Rule in Progress
608	Level III	Mission Reported	Mission Reported - Counting Rule in Progress
609	Level III-270	Mission Reported	Mission Reported - Counting Rule in Progress
610	Level IV-180	Mission Reported	Mission Reported - Counting Rule in Progress
611	Security Housing Unit (SHU)	Mission Reported	Mission Reported - Counting Rule in Progress
612	Total	Formula Driven Line	Formula: Sum of: "SNY Inmates Endorsed Pending Transfer" + "ADA Inmates Endorsed Pending Transfer" + "EOP Inmates Endorsed Pending Transfer" + "CCCMS Inmates Endorsed Pending Transfer" + " General Population Inmates Endorsed Pending Transfer" = Total Inmates Endorsed Pending Transfer

	A	B	C
7		SOURCE	Counting Rule
613	**D.2 Female Offender Programs**		
614	**Comm. Prisoner Mother Program**		
615	Eligible	**Institution Reported**	Institution Reported - Counting Rule in Progress
616	Endorsed	**Institution Reported**	Institution Reported - Counting Rule in Progress
617	Pending Transfer	**Institution Reported**	Institution Reported - Counting Rule in Progress
618	**Camps**		
619	Eligible	**Institution Reported**	Institution Reported - Counting Rule in Progress
620	Endorsed	**Institution Reported**	Institution Reported - Counting Rule in Progress
621	Pending Transfer	**Institution Reported**	Institution Reported - Counting Rule in Progress
622	**Female Community Correctional Facility**		
623	Eligible	**Institution Reported**	Institution Reported - Counting Rule in Progress
624	Endorsed	**Institution Reported**	Institution Reported - Counting Rule in Progress
625	Pending Transfer	**Institution Reported**	Institution Reported - Counting Rule in Progress
626	**CIW Camps (320 Beds)**		
627	Total % Occupied	**Formula Driven Line**	Formula: Sum of: "Rainbow" + "Malibu" + "Puerta La Cruz" + "Pipeline" ÷ Total Bed Capacity (320) = Percent of Total Beds Occupied
628	Rainbow	**Institution Reported**	Institution Reported - Counting Rule in Progress
629	Malibu	**Institution Reported**	Institution Reported - Counting Rule in Progress
630	Puerta La Cruz	**Institution Reported**	Institution Reported - Counting Rule in Progress
631	Pipeline	**Institution Reported**	Institution Reported - Counting Rule in Progress
632	**Female Drug Treatment Beds**		
633	Eligible	**Institution Reported**	Institution Reported - Counting Rule in Progress
634	Endorsed	**Institution Reported**	Institution Reported - Counting Rule in Progress
635	Pending Transfer	**Institution Reported**	Institution Reported - Counting Rule in Progress
636	Eligible but Restricted (Medical/Dental/Other)	**Institution Reported**	Institution Reported - Counting Rule in Progress
637	Endorsed and Time Restricted	**Institution Reported**	Institution Reported - Counting Rule in Progress
638	**Gender Demographics**		
639	Officers	**Institution Reported**	Institution Reported - Counting Rule in Progress
640	% Male	**Institution Reported**	Institution Reported - Counting Rule in Progress
641	% Female	**Institution Reported**	Institution Reported - Counting Rule in Progress
642	Sergeants	**Institution Reported**	Institution Reported - Counting Rule in Progress
643	% Male	**Institution Reported**	Institution Reported - Counting Rule in Progress
644	% Female	**Institution Reported**	Institution Reported - Counting Rule in Progress
645	Lieutenants	**Institution Reported**	Institution Reported - Counting Rule in Progress
646	% Male	**Institution Reported**	Institution Reported - Counting Rule in Progress
647	% Female	**Institution Reported**	Institution Reported - Counting Rule in Progress

	A	B	C
7		**SOURCE**	**Counting Rule**
648	Managers	**Institution Reported**	Institution Reported - Counting Rule in Progress
649	% Male	**Institution Reported**	Institution Reported - Counting Rule in Progress
650	% Female	**Institution Reported**	Institution Reported - Counting Rule in Progress
651	**RC Case Processing**		
652	Avg. No. of Days to Process	**Institution Reported**	Institution Reported - Counting Rule in Progress
653	**Special Populations**		
654	Civil Addicts	**Institution Reported**	Institution Reported - Counting Rule in Progress
655	Condemned Inmates	**Institution Reported**	Institution Reported - Counting Rule in Progress
656	**Women's Trauma Related Groups**		
657	Total number of trauma related Meetings held during reporting period.	**Institution Reported**	Institution Reported - Counting Rule in Progress
658	Average number of Inmate attendees per trauma Meeting.	**Institution Reported**	Institution Reported - Counting Rule in Progress
659	**Pharmacy**		
660	Total number of prescriptions filled per month	**Institution Reported**	Institution Reported - Counting Rule in Progress
661	**D.3 CAMPS**		
662	Existing Category (Added Details)		
663	**C. Administration**		
664	**Workers' Compensation**		
665	**Inmate Claims**		
666	Number of Inmates Off Work Due to Accepted and Pending Claims	**Institution Reported**	Enter the total number of inmates that are off work due to accepted and pending Worker's Compensation claims. This data is gathered on a daily basis from each individual camp and forwarded to the CAMP office for a roll-up. The data represents the total for the previous calendar month. Contact each CAMP's Office Technician or Office Assistant to assemble this information. All CAMP's to be summed together.
667	Number of Inmates Worker's Compensation Closed Claims	**Institution Reported**	Enter the total number of Inmate Worker's Compensation claims that closed out during the month. This data is gathered on a daily basis from each individual camp and forwarded to the CAMP office for a roll-up. The data represents the total for the previous calendar month. Contact each CAMP's Office Technician or Office Assistant to assemble this information. All CAMP's to be summed together.
668	**D.3 CAMP SPECIFIC DATA**		
669	Budgeted Capacity	**IAS**	Count Budgeted Capacity per the IAS. This field counts beds. This is the number of budgeted beds as reported on the IAS Staff Capacities report under the column heading: "Camps."
670	Total Actual Population	**Formula Driven Line**	Total Actual Population = Actual Population Inside Institution Perimeter + Actual Population Outside Institution Perimeter.
671	Actual Population Inside Institution Perimeter	**DDPS**	This is the number of inmates assigned to an inside institution perimeter camp facility. A housing program assignment of 'CMP' in DDPS lists the inmate population not housed at known offsite camps supervised by CCC, SCC and CIW.
672	Actual Population Outside Institution Perimeter	**DDPS**	This is the number of inmates assigned to an outside institution perimeter camp facility. A housing program assignment of 'CMP' in DDPS lists the inmate population housed at known offsite camps supervised by CCC, SCC and CIW.

	A	B	C
7		**SOURCE**	**Counting Rule**
673	**Training**		
674	**Physical Fitness Training**		**Each CAMP eligible inmate is required to undergo physical fitness training course prior to assigned CAMP placement.**
675	Enrolled	**Institution Reported**	This is the number of inmates enrolled into the Physical Fitness Training Course. This data is forwarded to the CAMP office. The data represents the total for the previous calendar month. Contact each CAMP's Office Technician or Office Assistant to assemble this information. All CAMPs to be summed together.
676	Completed	**Institution Reported**	This is the number of inmates that successfully completed the Physical Fitness Training Course. This data is forwarded to the CAMP office. The data represents the total for the previous calendar month. Contact each CAMP's Office Technician or Office Assistant to assemble this information. All CAMPs to be summed together.
677	Percent Completed Training	**Formula Driven Line**	Formula: Completed Physical Fitness Training ÷ Enrolled Physical Fitness Training = Completion Rate
678	**Firefighter Training**		**Each CAMP eligible inmate is required to undergo physical fitness training course prior to assigned CAMP placement.**
679	Enrolled	**Institution Reported**	This is the number of inmates enrolled in the firefighter training courses. The data represents the total for the previous calendar month. Contact each CAMP's Office Technician or Office Assistant to assemble this information. All CAMPs to be summed together.
680	Completed	**Institution Reported**	This is the number of inmates who have successfully completed the firefighter training courses. The data represents the total for the previous calendar month. Contact each CAMP's Office Technician or Office Assistant to assemble this information. All CAMPs to be summed together.
681	Percent Completed Training	**Formula Driven Line**	Formula: Completed Firefighter Training ÷ Enrolled Firefighter Training = Completion Rate
682	**Emergency Operation Deployments**		
683	Fire/Flood Hours	**Institution Reported**	This is the total number of fire and/or flood hours reported for the previous calendar month. Contact each CAMP's Office Technician or Office Assistant to assemble this information. All CAMP's to be summed together.
684	MERT Hours	**Institution Reported**	This is the total number of hours the Medical Emergency Response Team (MERT) was activated during deployment. The data represents the total for the previous calendar month. Contact each CAMP's Office Technician or Office Assistant to assemble this information. All CAMPs to be summed together.
685	Number of Inmate Injuries	**Formula Driven Line**	Formula: Number of Minor Injuries / Illnesses + Number of Major Injuries / Illnesses = Number of Inmate Injuries.
686	Number of Minor Injuries / Illnesses	**Institution Reported**	This is the total number of inmates evaluated and treated by the MERT for a minor injury or illness. The data represents the total for the previous calendar month. Contact each CAMP's Office Technician or Office Assistant to assemble this information. All CAMPs to be summed together.
687	Number of Major Injuries / Illnesses	**Institution Reported**	This is the total number of inmates evaluated and treated by the MERT or referred to an outside medical facility for a major injury or illness. The data represents the total for the previous calendar month. Contact each CAMP's Office Technician or Office Assistant to assemble this information. All CAMPs to be summed together.
688	Mobile Kitchen Unit Hours	**Institution Reported**	This is the total number of hours the Mobile Kitchen was deployed. The data represents the total for the previous calendar month. Contact each CAMP's Office Technician or Office Assistant to assemble this information. All CAMPs to be summed together.
689	**Work Assignments**		
690	Grade Projects Hours	**Institution Reported**	This is the total number of hours spent on non-emergency projects, not to include fire/flood projects. The data represents the total for the previous calendar month. Contact each CAMP's Office Technician or Office Assistant to assemble this information. All CAMPs to be summed together.

	A	B	C
7		SOURCE	Counting Rule
691	**Unique Populations**		
692	Atascadero State Hospitals (ASH) Beds	Institution Reported	(CMC only - Recommend placing this line in the Mission Specific section of the report) Recommended Counting Rule: If CSU recodes these beds in DDPS can be collected via DDPS. Recommended Counting Rule: This is the total number of inmates housed at Atascadero State Hospital. This is the midnight count as of the last day of the reporting period.